

Executive Committee Meeting Agenda

Executive Committee Meeting

MARCH 27, 2025 | Immediately following Board Meeting

1. Call to Order

ACTION ITEMS**

2. Minutes of Meeting of February 27, 2025
3. Contract Authorization: FY 2025 Camden County Local Concept Development Intersection Study for Williamstown Road (CR536 Spur) and Erial Road (CR 706) Intersection Improvements
4. Old Business
5. New Business
6. Adjournment

** Voting Members:

New Jersey

NJ Dept. Of Community Affairs: Jacquelyn A. Suárez
NJ Dept. Of Transportation: Francis O'Connor
NJ Governor's Appointee: Ed Potosnak
NJ Counties: Tom Stanuikynas
City of Camden: Victor Carstarphen

Pennsylvania

PA Governor's Policy Office: Anthony Luker
PA Dept. of Transportation: Michael Carroll
PA Governor's Appointee: n/a
PA Counties: Josh Maxwell, Robert Harvie
City of Philadelphia: Mark Squilla

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Executive Committee Meeting

February 27, 2025 | Online Meeting

ATTENDANCE

EXECUTIVE COMMITTEE MEMBERS AND VOTING ALTERNATES

Pennsylvania Department of Transportation, **David Alas**
Pennsylvania Governor's Policy & Planning Office, **Anthony Luker**
New Jersey Department of Transportation, **Eric Powers**
New Jersey Department of Community Affairs, **Keith Henderson**
New Jersey Governor's Appointee, **Michael Eleneski, Ed Potosnack**
City of Camden, **June Morton**
City of Philadelphia, **Chris Puchalsky**
Bucks County, **Evan Stone, Bob Harvie**
Chester County, **Matt Edmond**
Burlington County, **Tom Stanuikynas**

OTHER BOARD MEMBERS AND NON-VOTING REPRESENTATIVES TO THE COMMISSION

Delaware County, **Christine Reuther**
Montgomery County, **Scott France**
Gloucester County, **Nick Cressman**
Mercer County, **Matt Lawson**
Camden County, *(not represented)*
City of Trenton, **Lisa Seriessyol**
City of Chester, **Paul Fritz**
Federal Highway Administration, New Jersey Division, **Jason Simmons**
Federal Highway Administration, PA Pennsylvania Division,
Federal Highway Administration, *(not represented)*
Federal Transit Administration, *(2 seats, not represented)*
U.S. Department of Housing and Urban Development, *(3 seats, not represented)*
U.S. Environmental Protection Agency, *(2 seats, not represented)*
New Jersey Department of Environmental Protection, *(not represented)*
New Jersey Office of Planning Advocacy, *(not represented)*
Pennsylvania Department of Community and Economic Development, **Michael Shorr**
Pennsylvania Department of Environmental Protection, *(not represented)*
Delaware River Port Authority, **Darlene Callands**
New Jersey Transit Corporation, **Megan Massey**
Port Authority Transit Corporation, *(not represented)*
Southeastern Pennsylvania Transportation Authority, **Jody Holton**

DVRPC CO-COUNSEL

Pennsylvania Co-Counsel: **Jonathan Bloom**
New Jersey Co-Counsel: **Thomas Coleman**

1. Call to Order

Vice Chair Potosnak called the meeting to order at 11:07 a.m.

ACTION ITEMS

2. Meeting Minutes of January 23, 2025

ACTION: Approve the Minutes of Meeting of January 23, 2025.

MOTION by Mr. Puchalsky, seconded by Mr. Harvie. All votes were cast in favor of the motion. Motion passed.

3. Contract Authorization: Gloucester County, New Jersey Local Concept Development (LCD) for the Dinosaur Trail

Christy Joseph, DVRPC Office of Procurement and Contracts, presented the item to the Committee.

[DVRPC Executive Committee February 2025 \(Slide 40\)](#)

ACTION: Authorize the Executive Director to enter into and execute a contract with McCormick Taylor, Inc., with a not-to-exceed amount of \$650,491, for an initial term of one (1) year. Pursuant to satisfactory performance on the Services, and upon mutual agreement by DVRPC and McCormick Taylor, Inc., the contract may be renewed for up to two (2) additional years.

MOTION by Mr. Stanuikynas, seconded by Mr. Puchalsky. All votes were cast in favor of the motion. Motion passed.

4. FY26 DVRPC Budget

Vanessa Doan, DVRPC, Director of Finance, presented the item to the Committee. [DVRPC Executive Committee February 2025 \(Slide 42\)](#)

ACTION: Adopt the DVRPC Fiscal Year 2026 Budget and the General Fund Budget, and authorize the Executive Director to execute and enter into all necessary contracts and grant agreements by passing Resolution No. EC-FY25-001.

MOTION by Mr. Stanuikynas, seconded by Mr. Puchalsky. All votes were cast in favor of the motion. Motion passed.

5. Old Business

6. New Business

7. Adjournment

ACTION: Adjourn Executive Committee meeting.

MOTION by Mr. Puchalsky, seconded by Mr. Stone. All votes were cast in favor of the motion. Motion passed.

COMMISSIONER'S SUMMARY SHEET**DELAWARE VALLEY REGIONAL PLANNING COMMISSION****EXECUTIVE COMMITTEE MEETING, March 27, 2025****Agenda Item:****3. Contract Authorization: FY 2025 Camden County Local Concept Development Intersection Study for Williamstown Road (CR536 Spur) and Erial Road (CR 706) Intersection Improvements**

The Delaware Valley Regional Planning Commission ("DVRPC") issued a **Request for Proposals (the "RFP")** seeking consultant support for the preparation of a Local Concept Development (LCD) study being advanced through its Local Capital Project Delivery (LCPD) Program. This program is consistent with the Project Delivery Process (PDP) recently implemented by the New Jersey Department of Transportation (NJDOT). Through this RFP, DVRPC is seeking to engage one (1) firm to provide professional consultant services in Camden County to conduct an LCD study of Williamstown Road (CR536 Spur) and Erial Road (CR 706) Intersection Improvements, in Winslow Township, New Jersey.

The RFP was released on November 26, 2024, and was posted on OpenGov. Proposals were due on January 10, 2025. In response, DVRPC received nine (9) proposals.

As part of a qualifications-based procurement process, an RFP evaluation committee was created consisting of representatives from DVRPC. Each proposal submitted was evaluated in adherence to the following weighted criteria:

- **Technical approach and product understanding (40 points)**
- **Professional qualifications and experience in similar work (30 points)**
- **Ability to perform within schedule (30 points)**

Based upon the evaluation and scoring of proposals, the Evaluation Committee identified **Dewberry Engineers Inc.** as the top-ranked firm and is the recommended awardee.

DVRPC staff will work with Camden County partners and **Dewberry Engineers Inc.** to ensure timely and successful implementation and completion of the project deliverables.

Cost and Source of Funds:

The contract will be for a not-to-exceed amount of **\$370,000**.

The costs are funded from the following source:

Amount	Source of Funds
\$370,000	Federal Highway Administration - New Jersey Department of Transportation

Date Action Required:

March 27, 2025

Action Proposed:

The DVRPC Executive Committee authorizes the Executive Director to enter into and execute a contract with Dewberry Engineers Inc., with a not-to-exceed amount of \$370,000, for an initial term of eighteen (18) months.

Pursuant to satisfactory performance of the Services, Dewberry Engineers Inc. may be retained for additional work on the project, with costs to be determined at that time. Should additional funding become available for related work, DVRPC may negotiate with Dewberry Engineers Inc. to perform related work for up to four (4) additional years.