

Sample Partner Support Letter for the Project Sponsor/Applicant

A letter supporting the application from each public entity that the project will impact is required for an application to be deemed complete. It is due to DVRPC by Oct. 2, 2020. When the portal locks after August 21st, contact khui@dvrpc.org to upload the signed letter(s) in the application portal.

Dear (Name of Partner/Project Sponsor/Applicant),

The (name of author's entity) is pleased to collaborate with the (name of Partner/Project Sponsor/Applicant) in their pursuit of the DVRPC Competitive Congestion Mitigation and Air Quality Improvement Program (CMAQ) Program for (name of project).

We have met with (name of partner) on (date of meeting) to discuss (name of project). This project is consistent with local, county, and regional plans and serves to further the goals of DVRPC's long-range plan, *Connections 2045*, as well as the goals of the Competitive CMAQ Program.

Optional, if applicable: In addition, we have agreed to commit (insert dollar amount) as a local match for the (name of project).

Should you have any further questions, please do not hesitate to contact (name of contact) at (email, phone).

Sincerely,

Sample Resolution of Intent

For a multi-municipal project, all municipalities/counties involved must submit individual resolutions in addition to a resolution by the municipal/county applicant. When the portal locks after August 21st, contact khui@dvrpc.org to upload the resolution(s) in the application portal.

DVRPC COMPETITIVE CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT PROGRAM (CMAQ) APPLICATION

RESOLUTION OF: (insert municipality/county/transit agency name)

County of _____

WHEREAS, (insert municipality/county/transit agency) supports the request for federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) dollars from the Delaware Valley Regional Planning Commission (DVRPC); and

WHEREAS, (insert municipality/county/transit agency) fully understands the application requirements including mandatory meetings and attachments; and

WHEREAS, (insert municipality/county/transit agency name), fully understands that noncompliance with federal rules and DVRPC Competitive CMAQ program parameters will result in the loss of CMAQ funds; and

WHEREAS, that (insert municipality/county/transit agency) **HEREBY AUTHORIZES** (municipality/county/transit agency) to submit an application to the DVRPC Competitive CMAQ Program; and

NOW, THEREFORE, BE IT RESOLVED, that (insert municipality/county/transit agency) agrees to, if awarded for CMAQ funds via the DVRPC Competitive CMAQ Program, to take all necessary actions and enter agreements, as federally required, to achieve federal authorization of the project that is associated with the application between October 2021 and August 2024 prior to project advertisement, as well as own, maintain, and/or operate the project that is submitted to the DVRPC CMAQ program for funding.

Adopted this day ___ of _____, 20__

By a vote of: ____ in favor ____ against ____ abstain

BY: _____ Secretary/Clerk of
_____)