DRWI DATA, GIS, & Modeling Work Group

ødvrpc

April 9, 2018 DVRPC Philadelphia, PA



- 10:00 AM: Welcome & Introductions
- 10:15 AM: Work Group Purpose and Proposed Meeting Schedule
- 10:30 AM: Work Group Operating Procedures
- 10:50 AM: Brainstorm Structure for Help Desk
- 11:30 AM: Brainstorm Additional Work Group Members
- 11:40 AM: Updates from Work Group Members
- 12:10 PM: Meeting evaluation
- 12:15 PM: Lunch

The 9-County DVRPC Region



The DVRPC Team



Christina Arlt

Patty Elkis



Chris Pollard

Introductions

- Your Name
- Your Title
- Your Organization
- What excites you most about this group

Work Group Purpose and Proposed Meeting Schedule

What is the DRWI Data, GIS, and Modeling Work Group?







Delaware River Watershed Initiative (DRWI)

www.4states1source.org



MAP: WILLIAM PENN FOUNDATION'S CLUSTERS



Work Group History

- Convened by Natural in 2016
- Conducted survey of group in Dec 2016-Jan 2017
- DVRPC applied for WPF funding in July 2017
- Approved at WPF's November 2017 Board Meeting
- Approved by DVRPC's Board in December 2017

Work Group Purpose

- The group will:
 - prioritize data needs,
 - share knowledge,
 - expand capacity, and
 - collaborate to provide technical mapping, modeling, and spatial analysis assistance to the William Penn Foundation's Delaware River Watershed Initiative

What will the DRWI Data/GIS/Modeling Work Group do?

- Meet up to eight times (some virtual)
- Host up to four educational webinars



- Make maps for nonprofits doing work in the Delaware River Watershed
- Prioritize recommendations for additional Delaware River watershed data sets and/or modeling analysis, as well as future Work Group activity

Work Group Meeting Schedule

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		Q1			Q2	2		Q3			Q4			Q1			Q2	2		Q3			Q4		Q1
	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	Januar
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Work Group Meeting Schedule: 2018

		2018										
		Q1			Q2			Q3			Q4	
	January	February	March	April	Мау	June	July	August	Septemb er	October	November	December
DRWI Data/GIS/Modeling Work Group convenes at least 6 times (some virtual meetings)												
Create system to compensate cohort members for responding to "Helpdesk" requests Create prioritized agenda and meeting schedule for 24-month cohort trial period Create cohort operating rules Identify external to DRWI cohort members for inclusion Conduct post-meeting evaluations												
Responding to Help Desk Requests												
Work Group convenes to improve WikiWatershed end- user awareness, understanding, and ability to use this central DRWI tool												
Work Group convenes to improve Stream Reach Assessment Tool (SRAT) end-user awareness, understanding, and ability to use this central DRWI tool												
Interim Report Due												

Work Group Meeting Schedule: 2019

						2019									
		Q1			Q2			Q3			Q4		Q1		
	January	February	March	April	May	June	July	August	September	October	November	December	January		
DRWI Data/GIS/Modeling Work Group convenes at least 6 times (some virtual meetings)															
Responding to Help Desk Requests															
 Work Group convenes to review GIS data availability and prioritize recommendations for investing in the provision of additional basin datasets and/or modeling analysis required to conduct the highest level of DRWI mapping and spatial analysis to improve DRWI effectiveness. Create factsheet about where Delaware Basin data and recommended models/GIS analysis can be found Provide prioritized Basin data and GIS analysis/modeling needs recommendations for investments to Clusters and Coordinating Committee members. 															
Work Group convenes up to 2 additional meetings and/or webinars on subjects of shared priority interest (TBD) to the cohort.															
Work Group reflects on 18-22 months of activity and brainstorms/prioritizes group recommendations for future cohort activities and funding to maintain cohort momentum. • Convene and facilitate cohort to jointly agree on cohort's future prioritized scope of work and funding request • Submit agreed scope of work and budget to potential funders to facilitate cohort's continuation															
Final Report Due															

Work Group Operating Procedures

https://www.dvrpc.org/waterquality/ DataGIS/



Basecamp

www.basecamp.com

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Funding

- \$90,000: Stipends to other organizations
 - Participation in Work Group meetings
 - Hosting Webinars
 - Making maps

Proposed Stipend Structure

Туре	\$ per meeting
Participating in Person	\$175
Participating Virtually	\$125

Feedback? Thoughts? Comments?

W-9 Form

- For non-governmental employees only
- Social Security Number (SSN) if the check should go to YOU
- Employer Identification Number (EIN) if the check should go to your EMPLOYER

irs.gov/pub/irs-pdf/fw9.pdf

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Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (TIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to; the following. • Form 1099-INT (interest earned or paid)

there as branch

. Form 1099-K (merchant card and third party network transactions)

. Form 1098 (home mortgage interest), 1098-E (student loan interest)

. Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident

be subject to backup withholding. See What is backup withholding,

If you do not return Form W-9 to the requester with a TIN, you might

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1098-T (tuition)

later.

. Form 1099-C (canceled debt)

alien), to provide your correct TIN.

Form W-9 (Rev. 11-2017)

Brainstorm Structure for Help Desk

What types of maps/modeling will be requested?

 furthering and supporting implementation of the DRWI Phase 2 Cluster Plans

DRWI Phase II Kickoff: April 4, 2018

The Inquirer

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Brainstorm Structure for the "Help Desk"



Who will make the maps?

• Work Group Participants!

Call for Submissions



Call for Submissions Delaware River Watershed Initiative (DRWI) GIS Services Delaware Valley Regional Planning Commission

Delaware Valley Regional Planning Commission (DVRPC) seeks Geographic Information Systems (GIS) services including data compilation, analysis, and mapping for the Delaware River Watershed Initiative (DRWI) (www.4states1source.org). The services provided by the selected pool of GIS professionals will support nonprofits working to improve water quality in the Delaware River Watershed through land management, land protection, and stormwater management solutions. Preference will be given to organizations currently involved in the DRWI. DVRPC will partner with the GIS professionals and be their primary contact.

TENTATIVE TIMELINE							
May 4, 2018							
June 4, 2018, 10:00 AM							
Week of June 25, 2018							

Submission Information

Please submit your response via email to xxx@dvrpc.org by 10:00 AM EST on Monday. June 4, 2018. Please note that file sizes must be under 25 MB. Acceptable file types are .pdf, .doc, and .docx. Any submissions after the deadline or that do not meet the instructions outlined may be deemed disqualified and may not be considered for award.

Project Background and Purpose

With funding from the William Penn Foundation, DVRPC is convening a Data, GIS, and Modeling Work Group (Work Group) from across the Delaware River Watershed (<u>https://www.dvrpc.org/waterguality/DataGIS/</u>). The purpose of the Work Group is to prioritize data needs, share knowledge, expand capacity, and collaborate to provide technical mapping, modeling and spatial analysis assistance to support the DRW. DVRPC is seeking to identify a pool of qualified GIS professional(s) to provide mapping and spatial analyses in the Delaware River Watershed, which includes particular of New York, New Jersey, Pennsylvania, and Delaware. Specifically, the mapping will prioritize the needs of nonprofit organizations working in eight clusters of subwatersheds listed below (see Attachment A. William Penn Foundation Clusters Map) by providing them an opportunity to access high quality mapping and GIS services in their efforts to improve water quality:

- Poconos-Kittatinny
- Upper Lehigh
- New Jersey Highlands
- Middle Schuylkill
- Schuylkill Highlands
- Upstream Suburban Philadelphia
- Brandywine-Christina
- Kirkwood Cohansey Aquifer

Scope of Services

The services will allow nonprofit organizations working in the eight clusters described above to have access to high quality mapping and GIS services in support of their various land management, preservation, and restoration efforts to improve water quality. Maps that may be requested may range from base maps to spatial analysis, and DVRPC is therefore open to working with GIS professionals with a range of technical skills, from standard solid cartography for base maps to more complex spatial analyses.

Data sets could include:

- property owner/parcels
- land use, zoning, and other planning data
- land cover
- water features
- impervious cover
- soilstopography
- geology
- · water auglity data
- political boundaries
- protected open space,
- Cluster and Focus Areas
- Stream Reach Assessment Tool (SRAT) (<u>https://www.streamreachtools.org/</u>) and/or
- data from http://www.pasda.psu.edu/uci/SearchResults.aspx?Keyword=DRWI, among others.

Deliverables

Deliverables will include map package files for the final maps and data analysis as well as display-quality maps, capable of being printed at high resolution on ARCH 36" wide, if necessary. All final electronic files (including shapefiles, <u>mygg</u> files and pdfs) are to be delivered to DVRPC. All data sources must be appropriately credited. Any digital datasets are to be fully documented with metadata detailing source data and methods of developing final data products.

Desired Qualifications

- Demonstrated experience conducting basic to advanced spatial analysis of vector and raster data and managing, maintaining, and populating spatial databases.
- Demonstrated facility in working with and Integrating GIS data from a wide range of sources and in various formats pertaining to biological, geological, and physical features. Experience with these data in New York, New Jersey, Pennsylvania, and Delaware.
- Experience with the DRWI
- Demonstrated experience creating display-quality maps for non-technical audiences.
- Demonstrated ability to meet deadlines.
- Experience with online collaborative and data-sharing platforms, such as ArcGIS Online, Basecamp, and GoogleDrive,
- Two or more years' professional experience.
- · Local presence in Delaware River Watershed and/or Greater Philadelphia.
- Conservation planning experience.
- Experience with WikiWatershed (https://wikiwatershed.org/).
- Availability during the project term: July 2018 December 2019.

Submission Instructions

Please submit one document (.pdf, .doc, or .docx) that includes:

- A cover lefter, demonstrating understanding and capacity to provide the services requested in the time frame indicated, along with the primary contact information (phone, email and address) and availability for a phone call (1 page maximum);
- List of staff to work on project with their billable rates (one page);
- Current resume(s) including titles, responsibilities, education, project experience and time periods, including audiences/clients (2 page maximum per resume);
- Description of any work completed for the Delaware River Watershed Initiative (DRW) and/or the eight clusters described in the "Purpose" section (2 page maximum);
- Description of capabilities related to:
 - hardware.
 - software (e.g., ArcGIS or QGIS) and any relevant extensions for advanced GIS analysis, and
 - printing/plotting (one page maximum);
- Three sample maps utilizing one or more datasets described in "Scope of Services," including a description of the effort (& page maximum including maps); and
- Three professional references with contact information, indicating relevant projects, of similar size and scope, including project completion dates (one page maximum).

Review Process and Selection Criteria

Responses to the Call for Submissions will be reviewed by DVRPC staff. Responses will be evaluated against the Desired Qualifications, as described above. DVRPC reserves the

2

right to select GIS professionals and assign work in a manner that best meets the needs of DVRPC and this project

Use of Existing Documents and Data

During the project, any documents provided to the GIS professionals by DVRPC or other DRWI partners including, but not limited to, GIS data, drawings, reports and maps, whether in hard copy or in electronic form, shall remain the property of DVRPC or DRWI partner organization and shall be returned to DVRPC or the partner no later than when the final map is delivered. The GIS professionals shall maintain the confidentiality of such documents and data. The GIS professionals shall only use such documents for the purposes contemplated in the scope of work and for no other purpose whatsoever. No information shall be provided to any third party without the prior written consent of DVRPC.

About Delaware Valley Regional Planning Commission

Serving the Greater Philadelphia area since 1965, DVRPC works to foster regional collaboration in creating and maintaining a livable, sustainable, and economically competitive region covering our nine counties: Bucks, Chester, Delaware, Montgomery, and Philadelphia counties in Pennsylvania, and Burlington, Comden, Gloucester, and Mercer counties in New Jersey. These nine counties together comprise over 3,800 square miles with land use that varies from the dense urban core of Center City Philadelphia to the open rural areas of the New Jersey Pinelands. DVRPC staff works with local and state representatives, nonprofits, and many other partners to improve transportation, promote smart growth, protect the environment, and build the economy.

DVRPC is the federally designated Metropolitan Planning Organization (MPO) for the greater Philadelphia region. DVRPC sponsors and conducts studies, assists member planning agencies, and provides a forum for interagency cooperation and public input into funding decisions.

Feedback? Thoughts? Comments?

The Help Desk Request Form

DRWI DATA, GIS, & Modeling Work Group	DRWI Help Desk					
s odvrpo						
1. Contact Information						
1. Contact Information						
Name						
Name Organization						



2. What DRWI Cluster(s) are you in?

- Brandywine-Christina Cluster
- Kirkwood-Cohansey Aquifer Cluster
- Middle Schuylkill Cluster
- New Jersey Highlands Cluster
- Poconos-Kittatiny Cluster
- Schuylkill Highlands Cluster
- Upper Lehigh Cluster
- Upstream Philadelphia Cluster
- Outside Cluster: Delaware
- Outside Cluster: New Jersey
- Outside Cluster: New York
- Outside Cluster: Pennsylvania
- Whole Delaware River Watershed
- Other (please specify)

3. How will this map or analysis support your DRWI Phase II Plan?

4. Please provide a brief description of the map, analysis, or modeling you are requesting.

5. What are your desired deliverables?

Мар

Data Creation

Data Analysis

Modeling

Other (please specify)

6. What map type are you looking for?

8.5 x 11"

11 x 17"

Poster Sized

Interactive Web Map

Custom Map (Please describe)

7. What is your preferred file format?

PDF

PNG

JPG

Other (please specify)

8. What are the sources of the data/content? (Provide links, if possible)

9. Do you have a deadline for this map? Please note: a minimum of ten business days are necessary to review map requests and match you with a DRWI GIS professional; custom maps may require additional time.

Date / Time

MM/DD/YYYY

10. If you have additional comments or questions, please enter them below.

Who can ask for maps?

- anyone who is a member of the DRWI Basecamp group (~290 people)
- anyone who works for an *organization* that is represented on the DRWI Basecamp (even if that person is not a Basecamp member)
- organizations whose logos are shown on <u>http://4states1source.org/about/#partners</u>

Delaware River Watershed Initiative Partners

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Feedback? Thoughts? Comments?

Brainstorm Additional Work Group Members

Brainstorm Additional Work Group Members

- Who is missing from *within* the DRWI?
- Who is missing from *outside* the DRWI?

Organization Academy of Natural Sciences of Drexel University Audubon Pennsylvania Berks Nature Brandywine Conservancy Center for Land Use & Sustainability @ Shippensburg University Center for Land Use and Sustainability, Shippensburg University Chesapeake Bay Program Chesapeake Commons Chester County Water Resources Authority Consultant to Pinchot Delaware Highlands Conservancy Delaware River Basin Commission Delaware Riverkeeper DVRPC Eastern Delaware County Stormwater Collaborative Environmental Protection Agency, Region 3 French and Pickering Creeks Conservation Trust Green Valleys Watershed Association Heritage Conservancy Institute for Conservation Leadership Limno National Fish and Wildlife Foundation Natural Lands Natural Resources Defense Council New Jersey Audubon NJ Audubon NJ Conservation Foundation NJ Highlands Coalition Open Space Institute Partnership for the Delaware Estuary Penn State University Pennsylvania Land Trust Association Pinchot Institute Pinchot Institute for Conservation Shippensburg University South Jersey Land & Water Trust Stroud Water Research Center Tech Impact Temple University The Nature Conservancy The Nature Conservancy Pennsylvania The Nature Conservancy, NJ Trout Unlimited University of Delaware University of Vermont US EPA Region 3 US Geological Survey Villanova Villanova University Widener University Wildlands Conservancy Wildlands PA William Penn Foundation

Updates from Work Group Members

Survey Results

Please rank the following activities in the proposed project, with (1) as most useful to you/your organization/your work and (4) as least useful.



Answered: 17 Skipped: 0

Most Requested Information Sharing Activities

- 1. Regular updates from other WPF grantees specializing in data creation or modeling, such as Data Architecture Panel, Shippensburg University, University of Vermont, Stroud Water Research Center, and Academy of Natural Sciences, DRWI Outcome Metrics Committee(s) from DRWI clusters
- 2. Online space for document sharing, datasharing, etc.
- 3. Identification of best practices from within the Delaware River Watershed and facilitated shared learning with Work Group members



- Any updates you would like to share with the group?
 - Projects
 - Data Sets
 - Upcoming events of interest

Meeting Evaluation

Evaluations



Meeting Date: April 9, 2018

Help us find out what worked and what didn't work about today's meeting

1. Please rate the overall quality of the Work Group meeting. 1 2 3 4 5

Low quality C C C C C High quality

2. Was the Work Group meeting a good use of your time? 1 2 3 4 5

Not a valuable use of my time C C C C C Excellent use of my time

- 3. What did you like best about the Work Group meeting?
- 4. What could have been improved about the Work Group meeting?
- 5. Do you have suggestions for the Work Group that would help us achieve the group's objectives?
- Would you be able to attend a Work Group meeting on the following dates? Check all that apply.
 - _____ Monday, July 9, 2018
 - _____ Friday, July 13, 2018
 - _____ Monday, July 16, 2018
 - _____ Monday, July 23, 2018
 - _____ Tuesday, July 24, 2018
 - _____ Tuesday, July 27, 2018

Please join us for lunch!

Thank you!

https://www.dvrpc.org/waterquality/DataGIS/

For more information, contact: Christina Arlt, AICP <u>carlt@dvrpc.org</u> 215-238-2890