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DEPARTMENT OF ENVIRONMENTAL
PROTECTION



Compacts and Commissions Office

Coastal Resources Management Program Grant Solicitation Workshop

Coastal Resources Management Program

Compacts and Commissions Office

July/August 2018

Tom Wolf, Governor

Patrick McDonnell, Secretary

Agenda

- Welcome
- Background of Coastal Resources Management Program
- Program Focus Areas and Evaluation Metrics
- Project Eligibility
- Activities Funded by Coastal Zone Grants
- Construction and Acquisition (306A) Grants
- Match and Eligible/Ineligible Costs

Agenda

- GIS and Subcontract Requirements
- Application Submission
- Supplemental Forms
- Project Selection
- Evaluation Criteria
- Grant Process
- Important Dates

Agenda

- National Environmental Policy Act (NEPA) questions
- DCED eGrants portal overview
- Questions

Background of Coastal Program

Federal Role

- Coastal Zone Management Act enacted in 1972
- Establishes the management of the nation's coastal resources, including the Great Lakes
- Balances economic development with environmental conservation

Background of Coastal Program

- Funding provided by the National Oceanic & Atmospheric Administration (NOAA)
- Coastal zone is delineated by the 306A boundary
- There is also a larger coastal nonpoint pollution program (CNPP) boundary

Background of Coastal Program

- 77 miles of coastline along Lake Erie
- 112 miles of coastline along the Delaware Estuary
- Types of projects include construction, plans and studies, outreach, environmental education, research and land acquisition/easements

Primary CRM Focus Areas

- Coastal hazard areas
 - Flooding and Erie bluffs
- Wetlands protection, enhancement and creation
- Public access for recreation
- Intergovernmental coordination
- Ocean resources/biodiversity

Additional CRM Focus Areas

- Public involvement in coastal issues
- Port activities and infrastructure
- Fisheries management
- Historic sites and structures
- Energy facilities placement
- Dredging and spoil disposal
(Management and disposal)

▶ Project Eligibility – Who and Where?

Who?

- Local governments, area-wide and state agencies, conservation districts and authorities and incorporated non-profits - **do NOT have to be 501c(3) status.**

Where?

- Must be located in the CNPP area
- All projects associated with earth disturbance must be located within the 306A boundary

Project Eligibility – Act 47

- Act 47 Financially Distressed Communities
 - Status is designated by the Department of Community and Economic Development (DCED)
 - All applicants will be asked about their status in the application process
 - Status will be verified with DCED
 - All applicants with this verified status will be awarded 10 points in the scoring process

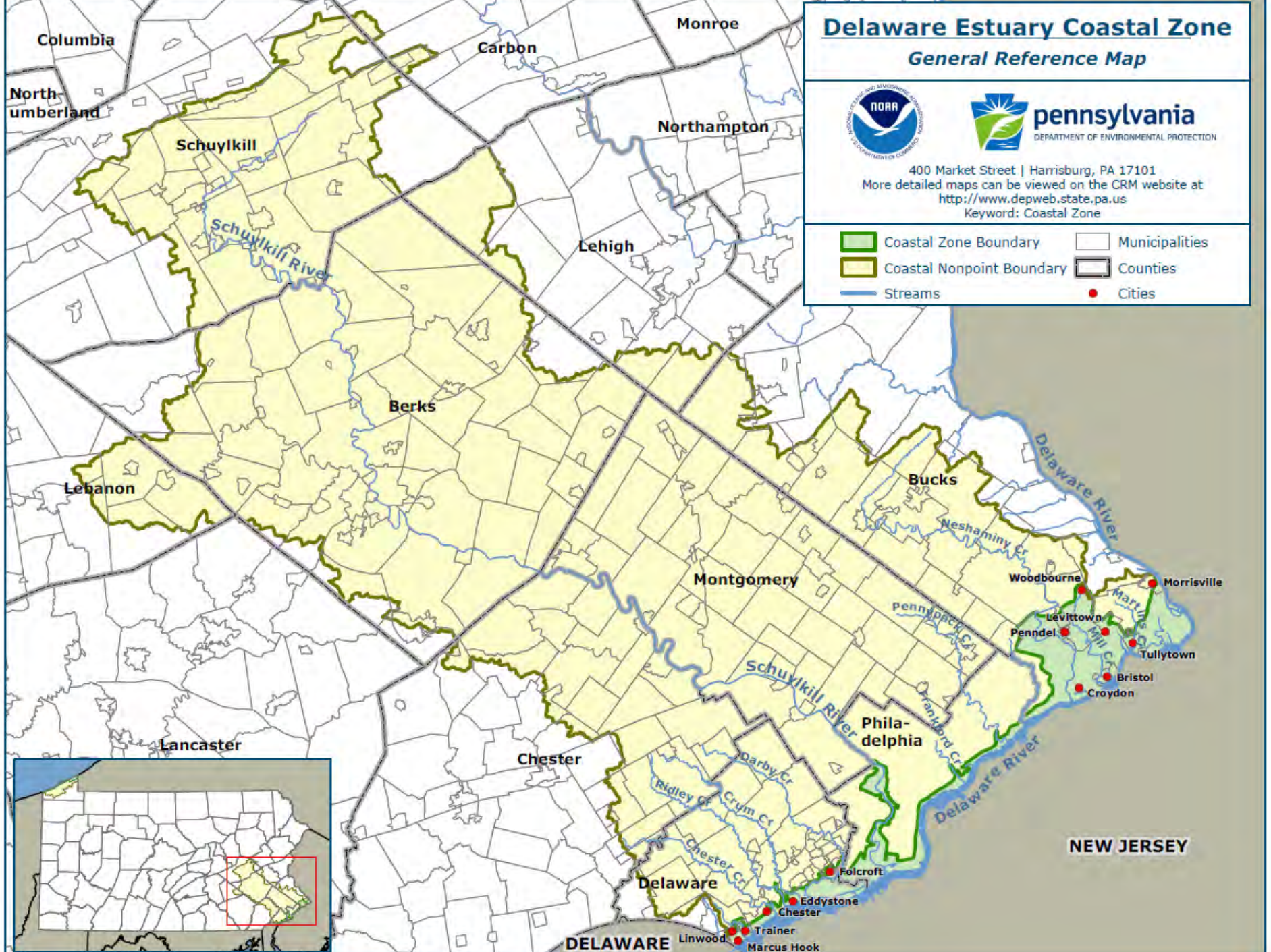
Delaware Estuary Coastal Zone

General Reference Map






400 Market Street | Harrisburg, PA 17101
More detailed maps can be viewed on the CRM website at
<http://www.depweb.state.pa.us>
Keyword: Coastal Zone

- Coastal Zone Boundary
- Coastal Nonpoint Boundary
- Streams
- Municipalities
- Counties
- Cities



Lake Erie Coastal Zone

General Reference Map

-  Coastal Zone Boundary
-  Streams
-  Coastal Nonpoint Boundary
-  Municipalities



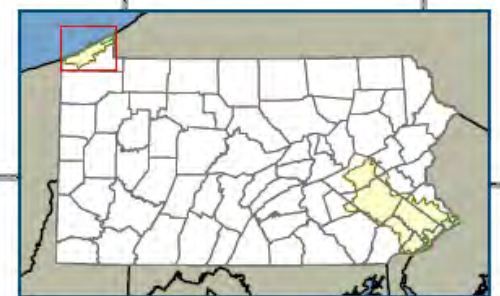
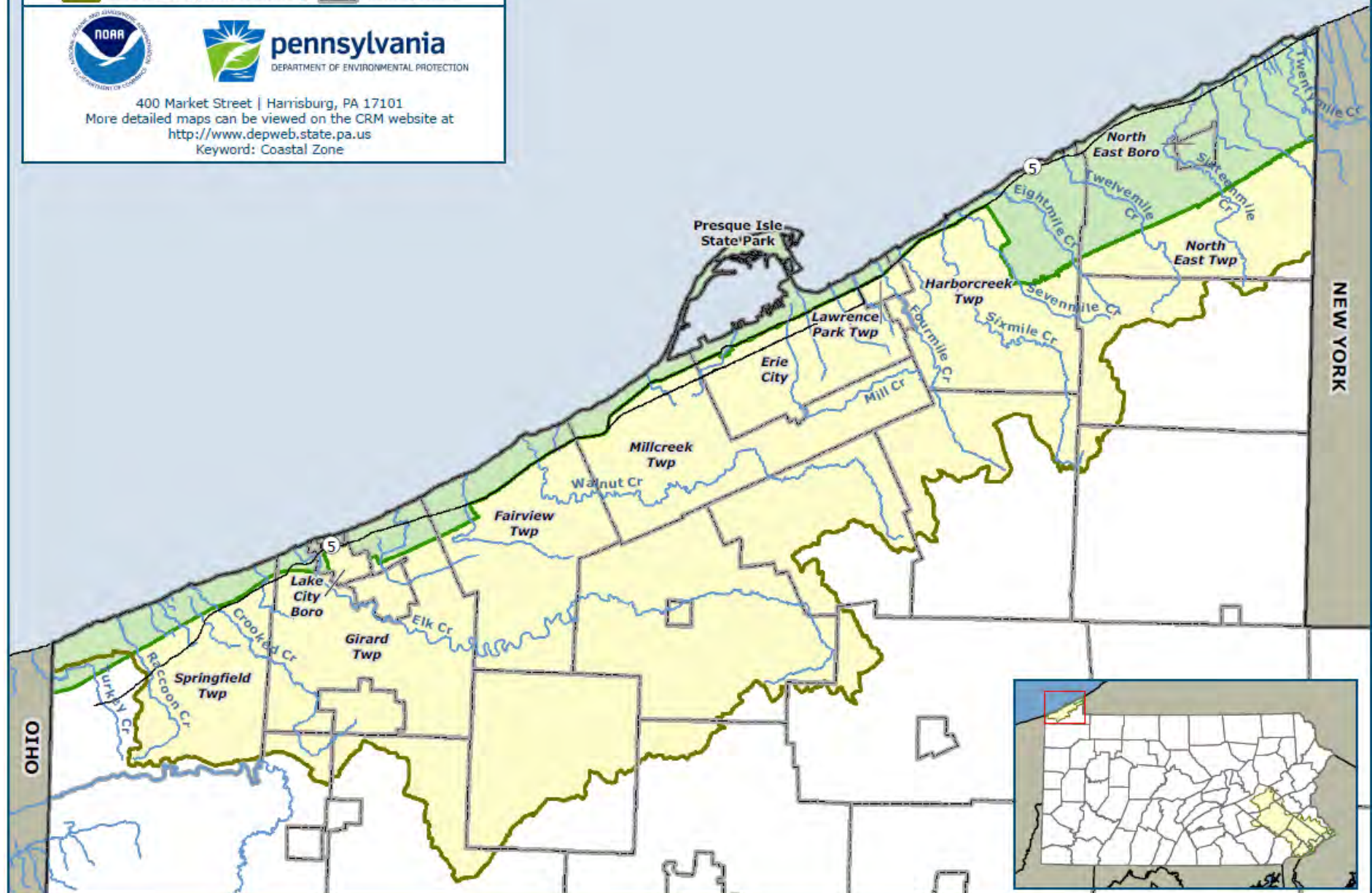
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Keyword: Coastal Zone



Activities Funded by Grants

- Research
- Acquisition and easements
- Design
- Construction
- Education
- NOTE: Project design and construction are not funded in the same grant cycle.

Construction and Acquisition (306A)

- Government entities (municipalities, counties and public authorities) are eligible
- Must own or control the project site
- Must be located in 306(A) area
- Must be ADA accessible
- Construction projects are required to provide a cost estimate with application

Construction (306A)

- ✓ Note: NOAA has a broad definition of construction that includes any “disturbing the earth.”
- This definition includes all planting projects and even removal of invasive plants.
- Please ask CRM staff if you aren’t sure if your project meets this criteria and if you are eligible to submit this type of application.

Match

- 1:1 match MINIMUM
 - \$50,000 Total Project Cost = \$25,000 CRM grant + \$25,000 cash and/or non cash match
- Matching funds may be from
 - Local and State funds
 - Acceptable non-cash sources
- NO Federal funds may be used as match except Community Development Block Grants (CDBG)

Non Cash Match

- In-Kind Services
 - Based on rates used by state agencies
- Donated Services and Materials
 - Use customary billing rate
- Volunteer Services
 - Use independent sector website for rates
- Overhead
 - Must reflect federally approved rates

Eligible Expenses

- Costs incurred grant
- Payable expenses
 - Items directly related to the project, such as
 - Salaries/Wages/Fringe benefits
 - Travel
 - Purchase of materials and supplies
 - Purchase or use of equipment
 - Consultant/Contractor
- **MUST HAVE RECEIPTS FOR ALL EXPENSES**

Ineligible Expenses

- Costs that are not directly related to the CRM approved scope of work
 - Fund raising or lobbying
 - Hospitality (i.e. meals or refreshments)
 - Bidding and bonding
- Project related costs incurred prior to full execution of the department's grant agreement OR after expiration date of the grant agreement

Ineligible Expenses – Examples

- Examples of Ineligible Costs
 - Conventional restrooms
 - Roadway design/construction
 - Permit/application fees
 - Water/sewer lines
 - Playground/ballfields
 - Monuments/memorials
 - Flagpoles/fountains
 - Maintenance

GIS Requirements

- Projects generating new geospatial data **MUST** submit additional information
 - Once created, datasets **MUST** be made available for free public access
- This information will be collected via supplemental form in the eGrants application process

Subcontract Requirements

- All applications planning to budget grant funds for a subcontractor **MUST** provide additional information.
- This information will be collected via supplemental form.
- Note: All subcontractors will be vetted for obligations to and violations in the commonwealth.

Application Submission

- Grant application period opens Aug. 13, 2018, and closes 4 p.m. on Oct. 15, 2018
- All applications are submitted through the DCED eGrants website:
<https://www.esa.dced.state.pa.us/Login.aspx>
- **Strongly suggest starting application ASAP**
- Application can be saved and restarted

Before you Begin an Application

- An SAP Vendor ID number is requested on the application
- A Federal DUNS number is also requested on the application
<http://www.sba.gov/content/getting-d-u-n-s-number>
- Grantees MUST have both these ID numbers in order to be awarded a grant

Supplemental Forms

- All applicants will have to complete at least one supplemental form (budget).
- All forms are available on the DEP eLibrary.
- Be sure to download each form, complete the information and submit when prompted by eGrants.
- Use the Word document, not the PDF.
- PLEASE do NOT say “see attached.”

Supplemental Forms

- All applicants submitting projects leading to earth disturbance (design/engineering) AND any projects involving biological resources (i.e., research) including but not limited to plants or animals must submit a PNDI search receipt and any associated clearance letters with your application.

Application Assistance

- You may utilize the DCED eGrants help desk for technical questions (i.e., how to upload a form). They can be reached at 800-379-7448 (8:30AM – 5PM M-F) OR via email at ra-dcedcs@state.pa.us.
- If you have Program questions, please contact Stacey Box at 717-772-5622.

Post Application Process

- Due to uncertain federal funding levels, DEP retains the authority to reduce the amount of any award at its discretion.

Project Selection

- Administrative and Technical Review
- Advisory Committees (LE CZ & DE CZ)
- Evaluation criteria
- Funding recommendations made by DEP
- Final federal grant approval rests with NOAA

Evaluation Criteria

- Objectives and Relevance to Coastal Program (65 points)
- Quality (15 points)
- Budget (25 points)
- Dissemination (15 points)
- Act 47- Distressed Communities Status (10 points)
- Extra Considerations (up to -10 points)

Grant Process

- 18 month timeline
 - Starts October 2019
 - Must have an executed grant agreement
 - Terminates March 2021
- Invoices/ Request for payment forms
- Performance Reports – every 6 months
- Final Report – upon completion

Important Dates

Date	Action
July & August 2018	Grant Application workshop in LECZ and DECZ
Aug. 13, 2018	Grant Application round opens for FFY 2019
Oct. 15, 2018	Grant round closes at 4PM
November & December 2018	Presentations to Regional Advisory Committees

Important Dates

Date	Action
January 2019	State Review Committee meets
May 2019	DEP submits final recommendations to NOAA
September 2019	DEP press release announcing grant awards
Oct. 1, 2019	Grants begin (MUST have executed grant agreement prior to starting work and should attend Post Award Workshop)

NEPA Questionnaire

- National Environmental Policy Act (NEPA)
- **Federal** requirement
- All applicants must answer a set of eight yes/no questions regarding the proposed project
- Questions assist NOAA staff in determining whether a project meets certain criteria
- Applicants may be asked for more information

DCED eGrants Overview

- Grants portal hosted by DCED
- Application format looks different, but collects same information
- Supplemental forms remain the same
- Internet Explorer and Chrome are the preferred browsers for this application
- Safari and Firefox should be avoided
- First time users need to create a new account

DCED eGrants Overview

- Access DCED eGrants at:
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Questions?

Stacey Box

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<http://www.dep.pa.gov/Business/Water/Compacts%20and%20Commissions/Coastal%20Resources%20Management%20Program/Pages/Grants.aspx>