



## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Acting Commissioner*

SHEILA Y. OLIVER  
*Lt. Governor*

May 15, 2018

Re: Safe Routes to School  
Request for Applications

Dear Prospective Applicant:

On behalf of Governor Philip D. Murphy, I am pleased to announce that applications are being accepted for the 2018 Safe Routes to School Program (SRTS). The SRTS program is funded through the Federal Highway Administration's Federal aid Program and is being administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

The objectives of the SRTS Program are:

- To enable and encourage children, including those with disabilities, to walk and bicycle to school;
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
- To facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of New Jersey's primary and middle schools (Grades K-8).

Projects must be located within two miles of a school that serves students in grades K-8. Funding for the 2018 SRTS Program will be available for the construction of infrastructure projects only. Infrastructure projects may include the installation of sidewalks, crosswalks, bike lanes, multi-use paths, traffic calming measures, and other means to ensure the ease and safety of children walking or biking to school.

For this solicitation, Urban Aid Communities determined by the Department of Community Affairs, and municipalities containing Schools Development Authority (SDA) Districts outlined by the Educational Facilities Construction and Financing Act, may apply for design as well as construction funds.

Any municipality, school district, or county is eligible to apply for funding. Non-profit organizations are eligible to apply for this solicitation provided the entity is responsible for the administration of local transportation safety programs. Examples include a nonprofit entity responsible for: a local program implementing construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.

As with all federally funded programs, the funds will be disbursed on a reimbursement basis. The award of SRTS grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Before applying, applicants should assess their capability to comply with state and federal requirements for the administration of federal-aid highway grants set forth in Title 23 - Highways, and OMB requirements related to administrative requirements (2 CFR Part 200, 2 CFR Part 215), cost principles, and audit requirements (2 CFR Part 200) for federal awards.

Public rights-of-way and facilities are required to be accessible for all users through the statutes regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

In 2015, the NJDOT launched a new program, the SRTS Design Assistance Program, which is meant to provide consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their SRTS projects. Recipients of the 2018 SRTS grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Every Day Counts (EDC) initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of SRTS projects.

Applications for the SRTS Program are due on or before Thursday, August 23, 2018 and must be submitted online through NJDOT SAGE at:

<https://njsage.intelligrants.com/Login2.aspx?APPTHEME=NJSAGE>

Additional information on the SRTS Program is available at:

<http://www.state.nj.us/transportation/business/localaid/srts.shtm>

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

Please take advantage of this opportunity to improve the safety of New Jersey's school children. I encourage you to submit your application.

Sincerely,



Diane Gutierrez-Scaccetti  
Acting Commissioner

Enclosure

# CONTACT INFORMATION

## NJDOT Division of Local Aid and Economic Development

### **District 1**

Roxbury Corporate Center  
200 Stierli Court  
Mount Arlington, NJ 07856  
Phone: (973) 601-6700  
Fax: (973) 601-6709  
Morris, Passaic, Sussex,  
and Warren Counties

### **District 2**

153 Halsey Street -5<sup>th</sup> floor  
Newark, NJ 07102  
Phone: (973) 877-1500  
Fax: (973) 648-4547  
Bergen, Essex, Hudson,  
and Union Counties

### **District 3**

New Jersey Department of Transportation  
District 3 Bureau of Local Aid  
P.O. Box 600  
Trenton, NJ 08625  
Phone: (609) 530-5371  
Fax (609) 530-8044  
Hunterdon, Mercer, Middlesex, Monmouth,  
Ocean, and Somerset Counties

### **District 4**

1 Executive Campus  
Route 70 West, 3<sup>rd</sup> Floor  
Cherry Hill, NJ 08054  
Phone: (856) 486-6618  
Fax (856) 486-6771  
Atlantic, Burlington, Camden,  
Cape May, Cumberland, Gloucester, and Salem  
Counties

## Metropolitan Planning Organizations

### **North Jersey Transportation Planning Authority (NJTPA)**

One Newark Center  
17th floor  
Newark, NJ 07102  
Phone: (973) 639-8400  
Fax: (973) 639-1953  
Bergen, Essex, Hudson, Hunterdon, Middlesex, Monmouth, Morris, Ocean, Passaic,  
Somerset, Sussex, Union, and Warren Counties, and the Cities of Jersey City and Newark

### **Delaware Valley Regional Planning Commission (DVRPC)**

Mr. John J. Coscia Jr.  
190 North Independence Mall West  
Philadelphia, PA 19106  
Phone: (215) 592-1800  
Fax: (215) 592-9125  
Burlington, Camden, Gloucester, and Mercer Counties

### **South Jersey Transportation Planning Organization (SJTPO)**

782 South Brewster Road, Unit B6  
Vineland, NJ 08360  
Phone: (856) 794-1941  
Fax: (856) 794-2549  
Atlantic, Cape May, Cumberland, and Salem