

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

BOARD COMMITTEE

Minutes of Meeting of July 26, 2018

Location: Delaware Valley Regional Planning Commission
190 N. Independence Mall West
Philadelphia, PA 19106

Membership Present

Representative

New Jersey Department of Community Affairs	Sean Thompson
New Jersey Department of Transportation	Lewis Daidone
	Eric Powers
New Jersey Governor's Appointee	Adam Sternbach
Pennsylvania Department of Transportation	James Ritzman
	James Mosca
Pennsylvania Governor's Appointee	(not represented)
Pennsylvania Governor's Policy & Planning Office	Nedia Ralston
Bucks County	Diane Ellis-Marseglia
	Rich Brahler
Chester County	Brian O'Leary
Delaware County	Kevin Madden
	Linda Hill
Montgomery County	Jody Holton
Burlington County	Mark Remsa
Camden County	Lou Cappelli
	Andrew Levecchia
Gloucester County	Theresa Ziegler
Mercer County	Leslie Floyd
City of Chester	Peter Rykard
City of Philadelphia	Mark Squilla
	Chris Puchalsky
City of Camden	June Morton
City of Trenton	Stephani Register

Non-Voting Members

Federal Highway Administration	
New Jersey Division	Keith Skilton
Pennsylvania Division	(not represented)
U.S. Department of Housing and Urban Development, Region III	(not represented)
U.S. Environmental Protection Agency, Region II	(not represented)
U.S. Environmental Protection Agency, Region III	(not represented)

Federal Transit Administration, Region III	(not represented)
Southeastern Pennsylvania Transportation Authority	(not represented)
New Jersey Transit Corporation	Lou Millan
New Jersey Department of Environmental Protection	(not represented)
Pennsylvania Department of Environmental Protection	Patrick Patterson
Delaware River Port Authority	Barbara Holcomb
Port Authority Transit Corporation	Rohan Hepkins
New Jersey Office of Planning Advocacy	(not represented)
Pennsylvania Department of Community and Economic Development	Aliyah Stanger
<u>DVRPC Co-Counsel</u>	
Pennsylvania Co-Counsel (Phone)	Andy Bockis
New Jersey Co-Counsel	Tom Coleman

DVRPC Staff

John Ward, Patty Elkis, Alison Hastings, Elizabeth Schoonmaker, Karin Morris, Mike Boyer, Greg Krykewycz, Karen Cilurso, Jesse Buerk, Rick Murphy, Kwan Hui, Shoshana Akins, Elise Turner, Paul Smith, Natalie Cramer, Van Doan, Rob Graff, Matt Gates, Logan Axelson, Andrew Svekla, Kim Korejko, Will Stevens, Betsy Mastaglio, Cassidy Boulan, Dave Anderson, Ronald Joseph, Stacy Bartels, Jennifer Yocco, Taghi Ozbeki, Ben Gruswitz, Najah Jackson, Ted Dahlburg, and Renee Wise.

Guests

PHL	Jim Tyrrell
AECOM/PHL	Allan A'Hara
PITC	Dave Nisuca
PennDOT 6-0	Jonathan Korus
Transit Systems	James Branch
Greenman-Pedersen, Inc.	Dave Kuhn
Banc 3	Mike Minton
Resident, City of Chester	Reverend Glen Benson
Residents for Regional Traffic Solutions, Inc.	Sue Herman
PPTF	Ken Boyle
PPTF	Frances Harwell
PA Governor's Office	Jalila Parker
PA Governor's Office	Nakia Causey
US Senator Casey's Office	Lara Flynn
US Senator Casey's Office	Mike Mattala
PA Governor's Office	Brenda Rios
Laborer	Ryan Boyer
CHPlanning	Charnelle Hicks

Call to Order - Chair's Comments

Chair Nedia Ralston called the meeting to order at 10:03 a.m. Ms. Ralston asked if there was any press in the room and if anyone was recording the meeting.

Public Comments on Agenda and Non-Agenda Items

Reverend Glen Benson of Delaware County commented on a non-agenda item and stated that he has lived at his residence at 1210 Kerlin Street in the City of Chester for over 32 years. He noted that after repeated calls and emails he recently had PennDOT come out to remove superweeds from the neglected lot next to his home. The PennDOT supervisor who came out said he was sorry about the lot's neglect. Reverend Benson noted that after he spoke at the Board meeting last month all work stopped at his property and the weeds and lot need to be addressed again. He noted that after being advised by numerous individuals that to get anything done he needed to change political parties; and he did so. After a change of administration, he was told he needs to change parties to get anything done so he did so again. He stressed that he is suffering from the collapse of his house due to years of neglect from PennDOT. After speaking at last month's meeting, he indicated that only one person has responded to his plea. The home is right next to I-95 and claims that structural damage to the home is due to noise issues and traffic movements. Reverend Benson has contacted Secretary Richards with videos, photos, and letters and has gotten no response. He asked what DVRPC is going to do to ensure that the condition of his house is improved. Pennsylvania Department of Transportation Deputy Secretary Ritzman responded that after he heard about and received the packet of information about Reverend Benson's house he met with Secretary Richards the following Monday. Additionally he met with District 6 representative Chuck Davies and requested that he send Reverend Benson a copy of the engineering report that was done on his house. The report was shared with Reverend Benson and Mr. Davies asked if there were any questions he could answer about the sound barrier project that is planned. Kevin Madden, Delaware County Council, noted that he has spoken with PennDOT about this issue. He commented that he has met with PennDOT about the improvements upcoming in the community and he will work with Reverend Benson going forward.

Ken Boyle, DVRPC PPTF member and resident of Bucks County, commented that he is the person that has filed the request to make grant applications public at DVRPC. He stated that there is no transparency and no way for citizens to get access to the applications. After submitting a first, broad request, a second request was filed which was much more specific and that request was denied. He stated the changes to the public records policy proposed by DVRPC leadership make it even harder for citizens to get information. Mr. Boyle claimed that the current policy does not allow taxpayers to have transparency. Government is supposed to be a good source of facts and DVRPC is a source of facts. Taxpayers need facts about how money is allocated and things like how much money, what the project is, and why it is justified should be shared. He also claimed that Executive Director Barry Seymour's statements about privacy are restrictive and the only people that see the grant applications are the elected officials and the planning staff so that the only influence is political. Mr. Boyle claimed that Mr. Seymour also states that individuals can go to each municipality in each county to get application information. He stated that is practically impossible and would require a

Right to Know request every month in every municipality. Mr. Boyle asked the Board to vote no today on the updated Access to Records Policy and to roll back the current policy out of respect for the taxpayer's right for information.

DVRPC Deputy Executive Director, John Ward, noted that a non-agenda comment was submitted about potential to expand rail service in the region. The comment can be found in the Board packet.

ACTION ITEMS

1. Minutes of Meeting of June 28, 2018

The Board adopted the following **motion**:

MOTION by *Mr. Ritzman* seconded by *Mr. O'Leary*, to approve the minutes of June 28, 2018.

2. Transportation Improvement Program (TIP Actions)

Elizabeth Schoonmaker, DVRPC Associate Director, Transportation Programs presented the following TIP actions to the Board:

a. PA17-100: 2018 and 2019 District-Wide High Friction Surface Treatments and Pavement Markings, (MPMS #s 111063 and 111065), Various Counties

PennDOT has requested that DVRPC amend the FY2017 TIP for Pennsylvania by adding two new HSIP funded projects, 2018 and 2019 District-Wide High Friction Surface Treatments and Pavement Markings (MPMS #s 111063 and 111065), totaling \$4,000,000 for construction in FY18. Funds from the federal Highway Safety Improvement Program (HSIP) aim to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-state-owned public roads, and require a data-driven, strategic approach to improving highway safety.

These projects were selected by District 6-0 and approved for HSIP funding by PennDOT's Central Office. The projects will address reducing crashes at wet road cluster locations. Improvements will include High Friction Surface Treatments (HFST), refreshed/new pavement markings, and centerline/edgeline rumble strips. The proposed scope of work includes installing HFST, dotted extension pavement markings at intersections, advance curve warning markings, and centerline/edge line rumble strips where applicable. These projects are scalable, so PennDOT District 6-0 will have the flexibility to add or delete locations depending on funding availability. Locations not addressed on the 2018 District-Wide HFST will be addressed in the 2019 District-Wide HFST contract. Prioritized locations from the wet road cluster lists will be closely

coordinated with the District resurfacing program as it is developed each year to maximize HFST life cycle wherever possible.

The goal of these projects is to decrease the number of crashes along high crash roadway curves throughout the DVRPC five-county region in Pennsylvania. Applying HFST contributes to vehicular safety by helping motorists maintain better control in dry and wet driving conditions, particularly at locations where they may brake excessively (e.g., when driving around a curve).

Financial constraint will be maintained by making adjustments to other existing TIP projects whose schedules or costs have changed. All projects listed contribute to fiscal constraint.

b. PA17-101: District-Wide Roundabout Program, (MPMS #s 110963, 110958, 110961, 111021, and 111024), Various Counties

PennDOT has requested that DVRPC amend the FY2017 TIP for Pennsylvania by adding five new HSIP funded roundabout projects totaling \$1,740,000 for Preliminary Engineering in FY18: Easton Road Roundabout (MPMS #111024); Manor Road Roundabout (MPMS #110963); Bethel Road Roundabout (MPMS #111021); Old Skippack Road Roundabout (MPMS #110961); and Castor Avenue Roundabout (MPMS #110958). These are additional funds to the region from the statewide HSIP set-aside program. All five roundabout projects are programmed on the FY2019 PA TIP for Construction and minor phases such as Right of Way and Utilities.

Bucks County:

Easton Road Roundabout (MPMS #111024) - \$500,000 sHSIP for PE in FY18. This project will install a roundabout at Easton Road (SR 1001) and New Britain Road, as well as at the adjacent intersection of Easton Road and Sauerman Road. Both intersections have a history of angle crashes. A detailed analysis of crashes at the South Easton Road/New Britain Road intersection indicates the existing geometry, inadequate sight distance, and the curve leading up to the intersection all result in unsafe conditions.

Chester County:

Manor Road Roundabout (MPMS #110963) - \$300,000 sHSIP for PE in FY18. This project will install a roundabout at Manor Rd (SR 0082) and Cedar Knoll/Reeceville Road (SR 4005). The existing intersection was identified as a high crash location with a history of angle crashes, poor visibility, and limited intersection sight distance. The proposed project will slow the speed at which vehicles navigate the intersection, improve sight distance, and reduce traffic delays.

Delaware County:

Bethel Road Roundabout (MPMS #111021) - \$320,000 sHSIP for PE in FY18. This project will install a roundabout at Bethel Road (SR 3017) and Mill Road (SR 3014). The

intersection has a history of angle crashes. A detailed analysis of crashes at the intersection indicates that it is difficult to judge gaps when stopped. Due to the steep slope of the roadway there is limited visibility of approaching vehicles, which results in unsafe conditions.

Montgomery County:

Old Skippack Road Roundabout (MPMS #110961) - \$320,000 sHSIP for PE in FY18. This project will install a roundabout at Old Skippack Road (SR 1017) and Schwenksville Road (SR 4018). The existing intersection was identified as a high crash location and has a history of angle crashes due to poor visibility and limited intersection sight distance. The proposed project will slow the speed at which vehicles navigate the intersection, improve sight distance and reduce traffic delays.

City of Philadelphia:

Castor Avenue Roundabout (MPMS #110958) - \$300,000 sHSIP for PE in FY18. This project will upgrade and reconfigure the existing roundabout at Castor Avenue (SR 1005) and Wyoming Avenue. The proposed project is needed because the existing intersection provides little deflection on the approach to the circulatory roadway, which causes vehicles to travel through the intersection without yielding. Therefore, the operating speeds of vehicles entering the intersection are much higher than desired for a roundabout. It was also observed that the free-flow condition leads to most drivers not yielding to pedestrians, and thus pedestrians have to wait for gaps in traffic to cross safely.

Funds from the federal Highway Safety Improvement Program (HSIP) aim to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-state-owned public roads, and require a data-driven, strategic approach to improving highway safety. These projects were selected by District 6-0 and approved for HSIP funding by PennDOT's Central Office.

Financial constraint will be maintained as these are additional funds to the region.

Favorable recommendation was received from the Regional Technical Committee.

The Board adopted the following **motion**:

MOTION by *Mr. Squilla*, seconded by *Mr. Thompson*, that the Board approve the following TIP actions:

PA17-100, PennDOT's request that DVRPC amend the FY2017 TIP for Pennsylvania by adding two new HSIP funded projects, the 2018 and 2019 District-Wide High Friction Surface Treatments and Pavement Markings projects (MPMS #s 111063 and 111065), totaling \$4,000,000 for construction in FY18.

PA17-101, PennDOT's request that DVRPC amend the FY2017 TIP for Pennsylvania by adding five new HSIP funded projects totaling \$1,740,000 for Preliminary Engineering in FY18: Easton Road Roundabout (MPMS #111024); Manor Road Roundabout (MPMS #110963); Bethel Road Roundabout (MPMS #111021); Old Skippack Road Roundabout (MPMS #110961); and Castor Avenue Roundabout (MPMS #110958).

- Bucks County:
 - Easton Road Roundabout (MPMS #111024) - \$500,000 sHSIP for PE in FY18.
- Chester County:
 - Manor Road Roundabout (MPMS #110963) - \$300,000 sHSIP for PE in FY18.
- Delaware County:
 - Bethel Road Roundabout (MPMS #111021) - \$320,000 sHSIP for PE in FY18.
- Montgomery County:
 - Old Skippack Road Roundabout (MPMS #110961) - \$320,000 sHSIP for PE in FY18.
- City of Philadelphia:
 - Castor Avenue Roundabout (MPMS #110958) - \$300,000 sHSIP for PE in FY18.

c. NJ18-032: Route 206, South Broad Street Bridge over Assunpink Creek, (DB #L064), Mercer County

NJDOT has requested that DVRPC modify the FY2018 TIP for New Jersey by adding a \$1,750,000 STBGP-STU funded Utility (UTL) phase in FY20, delaying FY19 Construction (CON) to FY20, and decreasing CON cost by \$1,710,000 from \$8,810,000 to \$7,100,000 STBGP-STU for the project, Route 206, South Broad Street Bridge over Assunpink Creek (DB #L064).

NJDOT will rehabilitate or replace the functionally obsolete and structurally deficient South Broad Street Bridge (Route 206) over Assunpink Creek in City of Trenton, Mercer County. It is a single-span stone arch bridge located next to Mill Hill Park, one of Downtown Trenton's primary open spaces. General Washington held the British at bay on this bridge during the second battle of Trenton in 1777. He was later inaugurated as the first President of the United States on this bridge during his 250-mile trip from Mount Vernon to New York City.

Financial constraint will be maintained. All projects listed contribute to fiscal constraint. NJDOT will provide DVRPC additional obligation authority for this project's CON phase.

Favorable recommendation was received from the Regional Technical Committee.

The Board adopted the following **motion**:

MOTION by *Ms. Floyd*, seconded by *Mr. Remsa*, that the Board approve the following TIP action:

NJ18-032, NJDOT's request that DVRPC modify the FY2018 TIP for New Jersey by adding a \$1,750,000 STBGP-STU funded Utility (UTL) phase in FY20, delaying FY19 Construction (CON) to FY20, and decreasing CON cost by \$1,710,000 from \$8,810,000 to \$7,100,000 STBGP-STU for the project, Route 206, South Broad Street Bridge over Assunpink Creek (DB #L064).

3. Adoption of Commission's Access to Records Policy

Alison Hastings, DVRPC Manager, Office of Communications and Engagement, explained that DVRPC's "Disclosure of Public Records" Policy was adopted by the DVRPC Board in March 2014. In 2017, the Executive Committee of the DVRPC Board reviewed two separate appeals to staff decisions denying access to competitive grant applications. At the May 25, 2017 Executive Committee meeting, the Executive Committee affirmed that staff correctly applied the current policy, denying access to the requested information, and also directed staff to substantively review the policy.

DVRPC staff undertook research, speaking to each state's Department of Transportation and contacting a sister agency also created by interstate compact law. Staff also spoke to several member governments to understand policy, practice and concerns about disclosure as well as burden. The Commission's co-counsel also provided guidance and shared experiences.

DVRPC staff found that, based on that research, the current policy is too broad, not specific enough, and does not adequately explain the process to a Requester or the Respondent (DVRPC). Additionally, the current policy does not have a specified time period requiring DVRPC staff to respond to a request.

The proposed policy (and records policies in general) assumes records are publicly available unless exempted. DVRPC's current policy has seven exemptions, while the proposed policy has 13 exemptions. A 45-day public comment period was held from April 4 to May 21 to accept public comments on the proposed policy. Those comments and staff's draft responses were included in the materials distributed to the Board.

DVRPC's RTC reviewed the policy at the July 10, 2018 meeting and made amendments to Section V. L. The enclosed policy includes those amendments.

Jody Holton, Montgomery County, commented that Commissioner Arkoosh appreciates all of the collaboration that has taken place to review and revise the Access to Records Policy. Barbara Holcomb, DRPA, thanked DVRPC for taking the recommendations from the RTC and incorporating them into the existing policy. Favorable recommendation was received from the Regional Technical Committee.

The Board adopted the following **motion**:

MOTION by *Ms. Holton*, seconded by *Mr. Madden* that the Board adopt:

The Access to Records Policy, Appendix B of the DVRPC's Public Participation Plan.

PRESENTATION ITEM

4. Mercer at Play

Leslie Floyd, Mercer County, explained that Mercer at Play is a County grant program to make funds available to every municipality for the construction of new active recreational facilities for all ages. The County began this program 12 years ago and is currently in the second round of funding. In each funding round, there is \$500,000 available per township and \$300,000 available per borough. The boroughs can increase their grant to \$500,000 if they partner with a neighboring township.

June Morton, City of Camden, asked if the county has given extensions to municipalities who are interested in participating. Ms. Floyd responded that the county has given extensions to any municipalities that have asked but for those municipalities that have not kept the county informed, no extensions were granted. Aliyah Stanger, PA DCED, commented that the match structure is interesting and wondered what the county is thinking of for the next round. Ms. Floyd responded that she expects this match idea to continue for the next round because there is enough incentive for the towns to come together.

5. Philadelphia International Airport Update

Jim Tyrell and Allan A'Hara, representing the Philadelphia International Airport (PHL), presented on a recently acquired adjacent 135-acre tract located to the immediate west of the airport where they are pursuing expedited development of approximately 1 million square feet of cargo handling facilities which will offer significant value to the regional economy and capacity to the transportation infrastructure.

Mark Remsa, Burlington County, asked for examples of the types of cargo that PHL would like to get. Mr. Tyrell responded that because of the changing nature of delivery there is a need to get things out with a quick turnaround. Because of companies like Emirates Air freight, Lufthansa, and Amazon, there will need to be new technologies

that are highly mechanized to deal with the cargo. There will need to be new sorting systems, and highly trained workers, and currently the space is not designed to handle things like package sorting, cold storage, and more. Mark Squilla, City of Philadelphia, asked if PHL has met with PennDOT about access to and from I-95 and how that will affect this project. Mr. Tyrrell responded that they have met with PennDOT and they understand that changes to I-95 will not happen overnight. There are some schemes in mind for this that would avoid the Heinz Wildlife Refuge and address some other issues. There is the possibility of making modifications to the interchanges that exist and PHL will look at things in a larger sense for improving traffic flow. Making some changes to the traffic flow will enable better access for current cargo carriers Fedex and UPS as well.

6. Municipal Management in a Changing Climate

Rob Graff, DVRPC Manager, Office of Energy and Climate Change Initiatives, presented a brief overview of the Municipal Implementation Tool (MIT): Municipal Management in a Changing Climate. The brochure summarizes historic and projected changes in the region's climate, the impacts those changes are expected to have on municipal operations, and how municipalities can prepare themselves for these impacts.

Andrew Levecchia, Camden County, asked if there is a way to quantify sea level rise for home values and the like. Mr. Graff responded that Chris Linn, Manager of Environmental Planning for DVRPC, has done some of this work in Pennsylvania and it is possible to do more in this area. Barbara Holcomb, DRPA, asked if this MIT was part of the FY 2018 Work Program. Mr. Graff responded that it was not but that there is a resiliency project in the FY 2019 Work Program.

DISCUSSION ITEM

9. One Minute Reports

Rohan Hepkins, PATCO, commented that amalgamating the airport from Delaware County to Philadelphia creates some quality of life issues for the residents of Tinicum Township. There are residual issues, such as noise, wildlife, tax, imminent domain, and more to consider. Conceptually it is a great idea but there are things that will need to be addressed.

Barbara Holcomb, DRPA, reported that PATCO added 86 additional trips for the summer and that she brought the new schedules which are available on the front table.

James Ritzman, PennDOT, reported that the State Transportation Commission will meet on August 16 at 10:00 a.m. to vote on approval of the PA 2019 TIP and STIP.

Mark Squilla, City of Philadelphia, reported that the third annual Philly Free Streets event will take place Aug. 11 on four miles of North Broad Street between City Hall and Erie Avenue. The stretch will be shut down to motorists, but accessible to pedestrians and cyclists.

Brian O'Leary, Chester County, reported that the county is giving tours of the towns and villages in Chester County. The county is very proud of its preservation network and the themes of industry and innovation are a big focus.

Kevin Madden, Delaware County, thanked PHL for coming out to present on the airport's plans. He noted that the shortening of the supply chain has really changed things. With this project we will need to ensure that we show respect for the residents and environment of Delaware County.

10. Executive Director's Report

a. TCDI Press Event

Mr. Ward reported that DVRPC held a TCDI press event on July 12 at 2:00 p.m. The event was held at 18th and Market streets in Philadelphia. Camden County Freeholder William F. Moen attended along with Philadelphia City Councilman Mark Squilla, Philadelphia City Planning Commission Executive Director Eleanor Sharpe, and the City of Philadelphia's Deputy Managing Director for Transportation and Infrastructure Systems Michael Carroll.

b. Future Forces: Smart Cities event

Mr. Ward noted that DVRPC held a Future Forces event on July 19 in the morning. The event focused on Smart Cities and the Future of Mobility. David Zipper, who works with the Board of the Greater Washington Partnership and Anthony Townsend who wrote the book on Smart Cities participated.

c. Camden Road to Health Workshop

Mr. Ward called the Board's attention to the Camden Road to Health Workshop being held on August 2 at Rutgers Camden from 9:00 a.m. to 3:30 p.m. John Hanson from DRPA and Kris Kolluri of the Coopers Ferry Partnership will be participating.

d. Regional Streetlight Procurement Program

Mr. Ward noted that in the Board folders is an article about DVRPC's Regional Streetlight Procurement Program and how it has expanded.

e. Pittsburgh and Philadelphia Peer Exchange

Mr. Ward reported that DVRPC will be hosting a staff peer exchange with the Pittsburgh MPO, Philadelphia and Pittsburgh city staff, and transit agency staff to collaborate on planning and exchange best practices.

f. PA and NJ Non-profits Status Report

Mr. Ward asked Patty Elkis, DVRPC, to report on the status of the PA and NJ non-profits. Ms. Elkis reported that DVRPC has delivered and filed articles of incorporation to the secretary of state in both states. We held our organizational meetings, electing Valerie Arkoosh as Chair for the DVRPC Southeastern PA Corporation and Mark Remsa as Chair for the DVRPC Foundation for NJ, and both nonprofits adopted ByLaws. We are currently working on MOUs between DVRPC and the nonprofits for the provision of services, as well as compiling the appropriate forms to submit to the IRS for recognition of tax exemption.

g. Board Retreat

Mr. Ward asked Board members to mark their calendars for the Board retreat on September 27. The event will be held at the Science History Museum (formerly the Chemical Heritage Foundation) and there will be a regular Board meeting from 9:00 a.m. to 10:00 a.m.. Attendance will be focused on Board members and staff and there will be an outside speaker or two and small group discussions, followed by a tour in Philadelphia.

h. Certification Review

Mr. Ward reported that DVRPC will be undergoing our quadrennial Federal Certification Review on October 11th and 12th to ensure we are meeting our federal requirements. Federal agencies have asked to meet with Board members on October 12 from 9:00 a.m. to 10:00 a.m. Mr. Ward asked Board members to mark their calendars.

i. Performance Based Planning and Programming

Mr. Ward notified the Board that an administrative edit will be added to the 2018 NJ TIP to meet federal requirement regarding Performance Based Planning and Programming (PBPP). Text will be added to document the PBPP approach used in developing the NJ TIP. This text was included in the FY19 PA TIP adopted by the Board in June.

11. Committee Reports

The following committee reports were provided for the Board's review:

- (1) Regional Technical Committee
- (2) Public Participation Task Force

(3) Regional Aviation Committee

OLD BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 11:52 a.m. on a **MOTION** by *Mr. Remsa*, seconded by *Mr. Squilla*.

The Delaware Valley Regional Planning Commission (DVRPC) fully complies with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related nondiscrimination statutes and regulations in all programs and activities. DVRPC's website, www.dvrpc.org, may be translated into multiple languages. Publications and other public documents can be made available in alternative languages and formats, if requested. DVRPC public meetings are always held in ADA-accessible facilities and in transit-accessible locations when possible. Auxiliary services can be provided to individuals who submit a request at least seven days prior to a meeting. Requests made within seven days will be accommodated to the greatest extent possible. Any person who believes they have been aggrieved by an unlawful discriminatory practice by DVRPC under Title VI has a right to file a formal complaint. Any such complaint may be in writing and filed with DVRPC's Title VI Compliance Manager and/or the appropriate state or federal agency within 180 days of the alleged discriminatory occurrence. For more information on DVRPC's Title VI program, or to obtain a [Title VI Complaint Form](#), please call (215) 592-1800 or email public_affairs@dvrpc.org.

I certify that this is a true and correct copy.

Renee Wise, Recording Secretary