

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

BOARD COMMITTEE

Minutes of Meeting of October 28, 1999

Location: Commission Officer
The Bourse Building, 8th Floor
111 S. Independence Mall, East
Philadelphia, PA 19106

Membership Present

Representative

New Jersey Department of Community Affairs

Joyce Paul

New Jersey Department of Transportation

William S. Beetle

Governor of New Jersey's Appointee

Jerrold D. Colton

Governor of Pennsylvania's Appointee

Timothy Carson

Pennsylvania Governor's Policy Office

Charles Bohnenberger

Pennsylvania Department of Transportation

Thomas TenEyck

Bucks County

Lynn Bush

Chester County

Colin A. Hanna
Charles Coyne

Delaware County

John E. Pickett

Montgomery County

Arthur F. Loeben

Burlington County

Ridgeley P. Ware
Carol Ann Thomas

Camden County

J. Douglas Griffith

Gloucester County

Charles Romick

Mercer County

Donna Lewis

City of Chester	(not represented)
City of Philadelphia	Larry Wilson
City of Camden	Edward Williams
City of Trenton	(not represented)
<u>Non-Voting Members</u>	
Federal Highway Administration New Jersey Division	(not represented)
Pennsylvania Division	(not represented)
U.S. Department of Housing and Urban Development, Region III	(not represented)
U.S. Environmental Protection Agency, Region III	(not represented)
U.S. Environmental Protection Agency, Region II	(not represented)
New Jersey Office of State Planning	Charles Newcomb
Federal Transit Administration, Region III	John Garrity
Southeastern Pennsylvania Transportation Authority	(not represented)
New Jersey Transit Corporation	Brent Barnes
Port Authority Transit Corporation	Robert G. Schwab
Delaware River Port Authority	Anisah Abiola
New Jersey Department of Environmental Protection	(not represented)
Pennsylvania Department of Environmental Protection	John Kennedy
Pennsylvania Department of Community and Economic Development	Ronald K. Bednar
Regional Citizens Committee Chairman	Dennis Winters

DVRPC Co-Counsel

Pennsylvania Co-Counsel
New Jersey Co-Counsel

Kenneth Zielonis
Olga Chessler

DVRPC Staff: John J. Coscia, John B. Claffey, Barry Seymour, William Greene, Donald Shanis, Thabet Zakaria, Charles Dougherty, Michael Ontko, Roger Moog, Candace Snyder, and Jean McKinney.

Guests

Pennsylvania Department of Transportation

Robert Hannigan
Greg Brown (Dist. 6-0)

New Jersey Department of Transportation

John Moore
Jack Lettiere
James Lewis
Jerry Mooney
Al Prant

New Jersey Governor's Authorities Unit

Eileen Schlindween

Chester County

William Fulton

Camden County

Gail Elbert

City of Philadelphia

Denise L. Goren

University of Pennsylvania Students

Ben Johnson
Matt Jakubowski
Christina Alexiou

Call to Order

Chairman Jerrold D. Colton called the meeting to order at 10:40 a.m.

Public Comments

Comments from the public were invited to be heard on non-agenda items. No comments were stated.

1. Minutes of Meeting of September 23, 1999

On a **motion** by Mr. Beetle, seconded by Mr. Hanna, the minutes of the meeting of September 23, 1999 were approved as distributed.

2. Transportation Improvement Program (TIP) Amendment

John B. Claffey, DVRPC staff, briefed the Board on the following TIP Amendments and Modification:

Pennsylvania Portion of the TIP

- a. Amendment 9921 - Bicycle Mobility Improvements
(Montgomery County)

The DVRPC TIP for Pennsylvania includes a Bicycle Mobility Improvements line item (TIP #0565), programmed with \$4.957 million (\$3.966 million CMAQ). Its purpose is to fund on-road bicycle projects in the four suburban counties (a separate project covers Philadelphia).

Montgomery County has submitted a proposal to add five projects to the TIP under this line item, totaling \$1.934 million in CMAQ funds. \$2.032 million in CMAQ funds would remain in the line item for additional projects as they are identified.

The proposed projects, along with their costs and schedules were distributed to the Board which also contained the Bicycle Mobility line item (“before” and “after”).

There will be no impact on financial constraint. Funds for the new projects will be drawn from the Bicycle Mobility Improvements line item.

These projects are exempt from the regional air quality conformity analysis.

Favorable recommendation was received from the Planning Coordinating Committee/Regional Transportation Committee (PCC/RTC) and the Regional Citizens Committee (RCC).

The Board unanimously adopted the following **motion**:

MOTION by Mr. Loeben, seconded by Mr. Hanna; that the Board approve Amendment 9921, Montgomery County's request to use \$1.934 million in CMAQ funds from the Bicycle Mobility Improvements line item in the FY 2000-2002 TIP for five bicycle mobility projects in various municipalities in Montgomery County.

- b. Amendment 9922 - Mast Arm Evaluation and Washington Avenue Signal Corridor (City of Philadelphia)

On behalf of the City of Philadelphia, PennDOT has requested a series of adjustments to the TIP to accommodate one new project and cost increases to two others. These actions are described below.

- (1) Mast Arm Evaluation (new project)
The total cost for this phase of the project is \$150,000 (\$120,000 STU, \$30,000 local). The purpose is to evaluate the current signal mast arms, many of which are 20 to 30 years old, to determine remaining useful life and condition. Remedial efforts and possible pole materials will be reviewed.
- (2) Washington Avenue Signal Corridor (TIP #9651)
This project is currently programmed for construction in FY2000 with \$4 million (\$3.2 million STU, \$800,000 local). An additional \$1.8 million (\$1.440 STU, \$360,000 local) will be needed for sidewalk widening to decrease the crossing distance for pedestrians, and additional drainage work.
- (3) East Market Street Reconstruction (old TIP #9312)
An additional \$263,000 is needed to close out this construction contract.

Financial constraint will be maintained in FY 2000 by deferring a portion of the construction funds for the I-95 Reconstruction project from FY 2000 to FY 2001. Currently, a total of \$20 million is programmed for construction in FY 2000 while \$10 million is programmed in FY 2001. To maintain financial constraint in FY 2001, the construction phase of the City-Wide "3R" Phase I project will be deferred until "later fiscal years" (schedule to be re-assessed during the next TIP update). An additional \$326,000 is available in FY 2000 from a low bid savings on the PA 100/PA 724 Interchange Improvement project.

There will be no impact on the conformity finding since the scopes of the projects involved are not changing and/or are exempt from the regional air quality conformity analysis.

After favorable recommendation was received from the PCC/RTC and the RCC, the Board unanimously adopted the following **motion**:

MOTION by Mr. Hanna, seconded by Mr. Carson; that the Board approve Amendment 9922, PennDOT's and the City of Philadelphia's request to amend the FY 1999-2002 TIP to add the engineering phase of the new Mast Arm Evaluation project and increase the cost of the Washington Avenue signal corridor project, maintaining fiscal constraint through a package of adjustment to the construction phases of two projects.

c. Modification 9923 - Institutional Coordination of Intelligent Transportation Systems (ITS) in the Delaware Valley - Phase II

This amendment provides \$115,000 of funding for an existing DVRPC Work Program Project entitled Institutional Coordination of Intelligent Transportation System (ITS) in the Delaware Valley. The project completion date would be extended six months to accomplish the following:

- (1) When the initial work was approved, USDOT's National ITS Architecture was still in preparation and no provision was made for developing a regional architecture based on the national architecture. Instead, the work program requires development of a preliminary systems architecture reflecting flows within and between agencies and identifying current and projected agency capabilities obtained from agency interviews. DVRPC must accomplish both tasks since the former is required by USDOT's ITS consistency requirements and the latter by the need to begin developing a more detailed framework for coordination and communication among agencies.
- (2) DVRPC, through staff research and a number of meetings with the ITS Technical Task Force, developed recommendations for agency coordination and information sharing. In June, the Coordination Council raised a number of issues with regard to these recommendations. Since then, DVRPC has been seeking further policy guidance from PennDOT, and in early September, they requested supplemental analyses and coordination with the Technical Task Force members.
- (3) Task 2 calls for a prototype incident management task force along a freeway corridor for the purpose of improving communication and cooperation among local agencies. A task force was established for the I-76/I-476 Crossroads Corridor with quarterly meetings between local, regional and state officials. One purpose of this task is to draw conclusions and develop recommendations that can be extended to

other corridors in the region. Terminating these task force deliberations now will not result in any meaningful recommendations, since additional time is required for this effort to play out before any conclusions can be made.

- (4) In April of this year, USDOT issued a request for a preliminary application statement of qualifications under TEA-21 Section 5208 for ITS program integration. DVRPC was the lead agency responsible for developing the region's \$15 million grant application titled Philadelphia Regional Integrated Multi-Modal Information Sharing (PRIMIS) which was presented to the Board in April. This new task is not contained in the original work program.

There will be no impact on financial constraint. Funds for the new projects will be drawn from the Regional ITS Initiative line item.

This project is exempt from the regional air quality conformity analysis.

Mr. Claffey commented that this TIP Amendment was not reviewed by the PCC/RTC or the RCC for their recommendation. However, it will be presented to these committees in December.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Hanna, seconded by Mr. Pickett; that the Board adopt TIP Modification 9923, which provides additional funding for the DVRPC Work Program project, Institutional Coordination of ITS in the Delaware Valley.

3. **Memorandum of Understanding (MOU) on Procedures to Amend and Modify the DVRPC Transportation Improvement Program (TIP) and the State Transportation Improvement Program (STIP) for New Jersey**

Charles Dougherty, DVRPC Staff, explained that Federal law and regulation require every MPO to produce a multi-year Transportation Improvement Program (TIP) which includes all projects which will seek federal funds and all other regionally significant transportation projects. This TIP must be developed through the MPO's planning process which must be open to public input and comment. States must also produce a Statewide Transportation Improvement Program (STIP) which includes all projects from the MPO TIPs and projects in areas not covered by MPOs.

A copy of the MOU was distributed to the Board and Mr. Dougherty explained that the purpose of the MOU is to establish procedures for changing the TIP after adoption by

the DVRPC and approval by the Governor and the STIP after approval by the federal government. Under provisions of Titles 23 and 49, United States Code, the approved TIP/STIP may be amended and modified in order to add new projects, delete projects, move projects among the three years of TIP/STIP, make cost and phase of work changes and accommodate major scope changes to a project. Fiscal constraint shall be maintained when amending and modifying the TIP/STIP.

Other provisions in Titles 23 and 49 permit the development of expedited procedures for making changes to the TIP/STIP by agreement between the State, the MPOs and the Transit Operators. The MOU shall, in its entirety, constitute such agreement.

The MOU has been developed jointly by the three MPOs in the state, NJDOT, NJ Transit in consultation with FHWA and FTA and has been reviewed by the Regional Transportation Committee which recommends adoption by the Board.

After favorable recommendation was received by the PCC/RTC and the RCC, the Board unanimously adopted the following **motion**:

MOTION by Mr. Beetle, seconded by Mr. Griffith; that the Board adopt the provisions of the Memorandum of Understanding between the Delaware Valley Regional Planning Commission, the New Jersey Department of Transportation and the New Jersey Transit Corporation on Procedures to Amend and Modify the DVRPC Transportation Improvement Program and Statewide Transportation Improvement Program.

4. Pennsylvania Infrastructure Investment Authority (PENNVEST) Funding Request in Middletown Township, Bucks County

Barry Seymour, DVRPC Staff, briefed the Board on PENNVEST's funding application from Middletown Township, Bucks County to DVRPC for review for consistency with the regional plan. The application contains three storm water management projects as follows:

- (1) Core Creek Park storm sewer and small berm.
- (2) Eastbrook Avenue stream bank stabilization, consisting of a gabion wall ranging from 4.5 feet to 9 feet in height extending for approximately 300 feet along Chub Run.
- (3) Chub Run Storm water Management Facility, consisting of a 20-foot high

gabion mattress dam structure, approximately 580 feet along the crest along Chub Run on the north side of Comely Avenue.

The proposed projects are all within the Neshaminy Creek watershed for which an Act 167 Storm Water Management Plan has been completed and adopted by Bucks County. Middletown Township has adopted the ordinance required by this Act 167 Plan. The Chub Run projects will require permits from the Pennsylvania Department of Environmental Resources. No permits are required for the Core Creek Park project.

These projects are each designed to alleviate current flooding problems. No additional infrastructure capacity for development is created by these projects. Areas identified in the Year 2020 Plan for open space preservation will remain as open space with these projects.

The RCC recommends that the Board approve streambank stabilization as follows: approval should be given to the stream stabilization project along Chub Run between Lincoln Highway (Route 1) and Eastbrook Avenue, as well as to the Core Creek berm project. However, the proposed dam project should not be approved pending clarification of design details and consideration of a watershed-based management approach. In addition, future development should not be allowed to impinge on this area.

After discussion, the Board unanimously adopted the following **motion**:

MOTION by Mr. Hanna, seconded by Ms. Bush; that the Board authorize the Executive Director to send letter notifying PENNVEST that the funding request in Middletown Township, Bucks County is consistent with the DIRECTION 2020 Plan.

5. Proposed Amendments to the Tri-County Water Quality Management Plan

Michael Ontko, DVRPC staff, briefed the Board on the proposed Tri-County Water Quality Management Plan Amendments as follows:

a. Homestead at Mansfield, Mansfield Township, Burlington County

Mr. Ontko explained that this amendment proposes adding an adjacent site to the existing Mansfield Retirement Community for an additional 165 new units and 80,000 square feet of commercial space. This addition would generate an additional wastewater flow of 57,500 gallons per day (GPD). Also being proposed, adjacent to this site, is sewer service to 43 residential units which would generate 12,900 GPD. The Homestead Treatment Facility is rated for 250,000 GPD and is currently receiving approximately 129,240 GPD.

Mr. Ontko commented that at the Tri-County Water Quality Management Board (WQMB) Meeting of October 18, 1999 an ancillary issue was discussed regarding water supply to the Homestead at Mansfield project. This particular project is located within the critical margin of water supply critical area #2 and, as such, there are several options regarding water supply restrictions. These options were discussed extensively at the WQMB meeting to determine the most viable solution, however a final decision was not reached.

The WQMB recommends postponing approval of this amendment until the best water supply solution is determined. Therefore, the staff is recommending that the Board defer action until the December meeting.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Ware, seconded by Mr. Hanna; that the Board postpone action on the proposed amendment to the Tri-County Water Quality Management Plan entitled: Homestead at Mansfield, Mansfield Township, Burlington County.

b. Upper Elementary School, Moorestown Township, Burlington County

Mr. Ontko explained that this site is for an additional school for 1,033 students which will generate an additional wastewater flow of 15,495 GPD. The Moorestown Township Treatment Plant currently has a design capacity of 3.88 MGD and must be rerated and increased to 3.90 MGD for this project. New Jersey Department of Environmental Protection has indicated that the plant is hydraulically adequate for the rerate.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Ware, seconded by Mr. Griffith; that the Board adopt Resolution No. B-FY00-007 (copy attached) consenting to the proposed Water Quality Management Plan Amendment entitled: *Upper Elementary School: Block 7400, Lot 2 Moorestown Township, Burlington County.*

c. School Site and Council On Affordable Housing (C.O.H.A.) Project, Harrison Township, Gloucester County

This amendment addresses adding a sewer service area for a proposed elementary school and a sewer service area for a C.O.A.H. housing project in Harrison Township, Gloucester County. These two sites are located adjacent to the currently proposed sewer service area for the Harrison wastewater treatment facility. The elementary school will increase flow capacity by 13,500

GPD. The C.O.A.H. housing project would construct 93 apartments and 225 single family homes would increase flow capacity to 30,000 GPD. Both of these flows are within the design capacity of the Harrison Township facility.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Romick, seconded by Mr. Griffith; that the Board adopt Resolution No. B-FY00-008 (copy attached) consenting to the proposed Water Quality Management Plan Amendment entitled: *School Site and C.O.A.H. Project, Harrison Township, Gloucester County*.

6. **Endorsement of Bridge Bond and Transportation Referendum in New Jersey**

Jack Lettiere, New Jersey Department of Transportation (NJDOT), briefed the Board on the Statewide and Local Bridge Bond Act of 1999 for New Jersey. Mr. Lettiere explained that this Bridge Bond in the amount of \$500 million will be placed on the ballot in New Jersey on November 2, 1999. If this Act is approved, \$250 million would be available to local governments for the much needed bridge rehabilitation. The remaining \$250 million would be used for general transportation projects such as infrastructure renewal, mass transit, bicycle and pedestrian access, aviation and freight, drainage projects, and intersection and safety improvements.

Mr. Lettiere also commented that a Local Bridge Initiative Group has been formed to assess how the state interacts and assists the counties with bridge projects. A document was prepared by this group entitled: *Principles of Agreement for the New Jersey Local Bridge Initiative* (distributed to the Board). This document will be reviewed by the DVRPC staff and the RTC for discussion at the December Board meeting.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Paul, seconded by Ms. Griffith; that the Board endorse Resolution No. B-FY00-006 (copy attached) and authorize the Executive Director to forward resolution to Governor Christine Todd-Whitman, NJDOT Commissioner, James Weinstein, all members of the New Jersey Legislature, and the New Jersey Congressional Delegation.

7. Approval of Board Meeting Schedule for Calendar Year 2000

The following is the proposed scheduled for the calendar year 2000 Board and Executive Meetings:

January 27, 2000	June 22, 2000
February 24, 2000	July 27, 2000
March 23, 2000	September 28, 2000
April 27, 2000	October 26, 2000
May 25, 2000	December 8, 2000 (Combined with Board Retreat)

The Board unanimously adopted the following **motion**:

MOTION by Mr. Pickett, seconded by Mr. Beetle that the Board approve the proposed dates for Calendar Year 2000 for the Board and Executive Committee Meetings.

8. DVRPC Participation in Amicus Brief: Wings Airport Public Funding

Roger Moog, DVRPC staff reported on the status of the Wings Airport Amicus Brief postponed from the September Board meeting. Mr. Moog explained that in September no documentation was available. However, since that time, Wings owners' legal representative has sent DVRPC three documents. These are: (1) Application for Special Relief, declaring 16 P.S. 2210 unconstitutional, (2) Memorandum of Law in support of application for special relief, and (3) Petition for Review for Declaratory Judgement and Injunctive Relief. These documents were transmitted to Ken Zielonis, DVRPC's Pennsylvania Co-counsel for review. In addition, the Amicus Brief has been received and reviewed by Mr. Zielonis.

Mr. Zielonis reported to the Board, that after careful review of the documents, he believes DVRPC would have no legal "standing" to participate in this proceeding to overturn this state law. Mr. Zielonis recommended that DVRPC **not** participate in the Amicus Brief.

The DVRPC Board unanimously agreed not to participate in the Amicus Brief for Wings Airport.

9. Regional Citizens Committee Report

Dennis Winters, RCC Chairman, reported that the RCC is recommending the following projects to be considered for inclusion in DVRPC's FY 2001 Planning Work

Program:

- a. Regional Rail Improvement Study - total cost \$100,000
- b. Inventory and Potential - total cost \$75,000
- c. Bicycle Mobility Map - total cost \$100,000
- d. Bicycle Parking at Transit Station Inventory - total cost \$35,000

10. Development of the DVRPC FY 2001 Work Program

Mr. Coscia reported the highlights from the Board Work Program Committee Meeting held prior to the Board Meeting on October 28, 1999. Information received from member governments, operating agencies, DVRPC committees and DVRPC staff pertaining to projects to be included in the work program was distributed to the Board. The FY 2001 Work Program begins July 1, 2001 and approximately \$500,000 is available for new projects. Forty projects have been submitted which total approximately \$4 million. The next Work Program meeting will be held at DVRPC on November 4, 1999 to select those projects to be recommended to the Board for inclusion in the FY 2001 Work Program. The list of selected projects will be distributed to the Board for review and the Draft FY 2001 Work Program will be available at the December Board meeting.

11. Executive Director's Report

Mr. Coscia report on the following:

- a. DVRPC Board Retreat scheduled for **December 3, 1999** at the Springfield Country Club, Springfield, PA (Delaware County)
- b. New Jersey Study Commission Meeting of October 5, 1999

The second meeting of the Study Commission was held October 5, 1999. The principal discussion was on the scope of the Study Commission's mission.

- c. NJDOT Long Range Transportation Planning Advisory Commission Meeting of October 5, 1999.

At this meeting NJDOT presented their approach to preparing a Long Range Statewide Transportation Plan as required under TEA-21. DVRPC will work closely with NJDOT to assure that the DVRPC 2025 Plan coincides with their Statewide Plan.

- d. National Association of Regional Councils (NARC) Conference in Baltimore of

October 5-8, 1999.

- e. Pennsylvania State Transportation Commission Public Hearings held October 15, 1999.

The Pennsylvania State Transportation Commission Public Hearings was well attended. Testimony was given by DVRPC and over 60 representatives from the counties presented testimony for their specific projects.

- f. Pennsylvania Congestion Mitigation Air Quality (CMAQ) Competition

CMAQ funding in the amount of \$30 million is available for Pennsylvania. Applications were due to DVRPC between August 23 and October 22, 1999. Sixty-six applications were received in the amount of \$53 million. Over one half of the applications are from suburban municipalities. The remaining are from SEPTA, Philadelphia and DVRPC counties, nonprofit organizations and the private sector. In addition, over one half of the applications are signal improvement projects. Over 20% are transit projects and the remaining are bicycle, pedestrian, freight, or other types of projects. All of the applications will be reviewed by the DVRPC staff, the CMAQ Committee, and the RTC. After review, the selected applicants' projects will be forwarded to the Board for action.

12. **Delaware Valley Rail Freight Plan**

Ted Dahlburg, DVRPC staff, presented to the Board a brief overview of the *Delaware Valley Rail Freight Plan* (distributed to the Board). The Plan, prepared in an atlas format, was comprised with the assistance of the DVRPC Goods Movement Task Force and the region's freight railroads. Mr. Dahlburg highlighted several maps contained in the Plan.

13. **Getting Older and Getting Around: Aging and Mobility in the Delaware Valley**

Mary Bell, DVRPC staff, presented to the Board the report entitled: *Getting Older and Getting Around: Aging and Mobility in the Delaware Valley*. Ms. Bell reported that the study addresses the following: (1) location and scale of current and forecasted elderly population, (2) impact of aging, (3) implications of decreased mobility on quality of life, and (4) recommendations to improve access and enhance the quality of life for the elderly. The final report will be distributed to the Board in the near future.

14. Committee Reports

The following Committee Reports were distributed to the Board for their review: (1) Planning Coordinating Committee/Regional Transportation Committee, (2) Regional Citizens Committee, (3) Goods Movement Task Force, and (4) Tri-County Water Quality Management Board.

OLD BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:27 p.m.

Attachments:

- (1) PCC/RTC Recommendations to the Board for October 28, 1999
- (2) RCC Recommendations to the Board for October 28, 1999
- (3) Resolution Numbers: B-FY00-006, B-FY00-007, and B-FY00-008

Additional Documents distributed to the Board:

- (1) *Freight Lines*, October 1999
- (2) *TravelSmart*, October 13, 1999
- (3) *New Jersey's Wild Places & Open Spaces* Brochure
- (4) AMPO Transportation Fax dated October 22, 1999
- (5) *NARC Regional Reporter* September, 1999

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EXECUTIVE COMMITTEE

Minutes of Meeting of October 28, 1999

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Membership Present

Representative

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Lynn Bush

New Jersey Counties

Charles Romick

City of Philadelphia

Larry Wilson

City of Camden

Edward Williams

DVRPC Counsel

Pennsylvania Co-Counsel

Kenneth Zielonis

New Jersey Co-Counsel

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Guests

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Pennsylvania Department of Environmental Protection	John Kennedy
Pennsylvania Department of Community and Economic Development	Ronald K. Bednar
Regional Citizens Committee Chairman	Dennis Winters

Call to Order

Chairman Jerrold D. Colton the meeting to order at 12:37 p.m.

1. Minutes of Meeting of September 23, 1999

On a **Motion** by Mr. Wilson, seconded by Mr. Beetle; the minutes of September 23, 1999 were approved as distributed.

2. Contract Authorization: Year 2000 Aerial Photography and Digital Orthographic Imagery Production

Mr. Coscia explained that DVRPC has solicited proposals to update its aerial imagery for the nine county region. This project entails aerial imagery acquisition and digital orthographic imagery production at a scale of 1 inch to 200 feet delivered on CD ROM. As in previous years, imagery may be acquired for areas outside the DVRPC region. Cooperating participants from outside the nine county region will be responsible for the full cost of their associated products.

A total of \$882,000 is allocated for the above project in the FY1999-2000 Transportation Improvement Programs of Pennsylvania and New Jersey, including \$500,000 in Pennsylvania and \$382,000 in New Jersey. Financial support for any additional products requested by member governments will be the responsibility of the entity requesting the product.

The selection committee reviewed the seven proposals received in response to the RFP and narrowed the selection to the top two firms as determined by the selection process. While either firm is technically capable of completing the project, after checking references supplied by both firms, the committee has referred the final decision to the Executive Director who recommends approval of ADR, Inc. as the firm of choice. However, since

that time it was found that ADR's proposal was significantly more costly than the second choice, Surdex Corporation. Therefore, negotiations with ADR will continue in an effort to reduce the cost. If unsuccessful, Surdex will be chosen.

After discussion, the Executive Committee unanimously adopted the following **motion**:

MOTION by Mr. Beetle, seconded by Mr. Bohnenberger; that the Executive Committee authorize the Executive Director to enter into, negotiate and execute a contract with ADR, Inc. as the firm of choice. If such negotiations prove not to meet the financial requirements of the Commission, negotiations with the second ranked firm is authorized.

3. FY 2000 Planning Work Program First Quarter Report

The DVRPC FY 2000 Planning Work Program First Quarter Report was distributed to the Board for their review.

BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:32 p.m.