Welcome and Meeting Overview
Shoshana Akins opened the meeting with a brief overview of the agenda and welcomed all the attendees.

Presentations

**Brett Fusco... Manager of the Office of Long Range Planning, DVRPC**
Brett Fusco gave a background on DVRPC’s Long Range Plan (LRP), which included the plan’s purpose, how it is developed, and how it is used by planning partners in the region.

**Ben Gruswitz... Senior Planner, DVRPC**
Ben Gruswitz presented on Tracking Progress, which is DVRPC’s data report to track the region’s progress towards the goals of the LRP. Tracking Progress is currently in development to meet the data needs of Connections 2045 and the LRP team hopes to update the report’s function, data sources, and usability.

**Alison Hastings... Manager of the Office of Communications and Engagement, DVRPC**
Alison Hastings provided the details of the mini-workshop, which was an interactive experience for small groups to brainstorm data and data questions for the new Tracking Progress. She introduced the purpose of the mini-workshop, explained how the information would be used, and outlined the flow of the discussion.
Mini-Workshop + “Open House” Report Out
Led by DVRPC Staff... All attendees participated
All attendees had a facilitated discussion in their small groups around one of the five LRP core principles: Sustain the Environment; Develop Livable Communities; Expand the Economy; Advance Equity and Foster Diversity; and Create an Integrated, Multimodal Transportation Network. Each group brainstormed data sources to track the progress of these core principles and then posted their ideas on poster boards at the front of the room for an “open house” style report out. Each attendee reviewed the ideas and voted their support using stickers.

Closing
Shoshana Akins... Public Participation Planner, DVRPC
Shoshana Akins closed the meeting with a few summary comments and thanked all attendees for coming to the meeting.

Member Discussion and Networking
Many attendees stayed after to network and gather additional DVRPC reports and resources.

Committee Business and Upcoming Outreach, Events, and News
Shoshana Akins announced that the next Task Force meeting will be May 17, 2018 and will be on the Transportation Improvement Program (TIP).