

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

BOARD COMMITTEE

Minutes of Meeting of February 27, 2014

Location: Delaware Valley Regional Planning Commission
190 N. Independence Mall West
Philadelphia, PA 19106

Membership Present

New Jersey Department of Community Affairs
New Jersey Department of Transportation

Pennsylvania Department of Transportation

New Jersey Governor's Appointee
Pennsylvania Governor's Appointee
Pennsylvania Governor's Policy & Planning Office
Bucks County

Chester County

Delaware County

Montgomery County

Burlington County
Camden County
Gloucester County
Mercer County
City of Chester
City of Philadelphia
City of Camden
City of Trenton

Non-Voting Members

Federal Highway Administration
New Jersey Division
Pennsylvania Division
U.S. Department of Housing and Urban Development,
Region III

Representative

Joyce Paul
James Simpson
Dave Kuhn
James Ritzman
James Mosca
Amy Herbold
Ron Henry
Christopher Sullivan
Diane Ellis-Marseglia
Lynn Bush
Terence Farrell
Ronald Bailey
John McBlain
Linda Hill
Leslie Richards
Jody Holton
Carol Ann Thomas
Andrew Levecchia
Richard Westergaard
Donna Lewis
William Payne
Rina Cutler
Edward Williams
Jeffrey Wilkerson

Calvin Edghill
Jonathan Crum

(not represented)

U.S. Environmental Protection Agency, Region II	(not represented)
U.S. Environmental Protection Agency, Region III	(not represented)
Federal Transit Administration, Region III	Tony Cho
Southeastern Pennsylvania Transportation Authority	(not represented)
New Jersey Transit Corporation	Lou Millan
New Jersey Department of Environmental Protection	(not represented)
Pennsylvania Department of Environmental Protection	Cosmo Servidio
Delaware River Port Authority	Barbara Holcomb
Port Authority Transit Corporation	(not represented)
New Jersey Office of Planning Advocacy	Katherine Meade
Pennsylvania Department of Community and Economic Development	(not represented)
<u>DVRPC Co-Counsel</u>	
Pennsylvania Co-Counsel	Frederick D. Strober
New Jersey Co-Counsel	Thomas Coleman

DVRPC Staff: Barry J. Seymour, Richard Bickel, John Ward, Patty Elkis, Paul Smith, Chris Puchalsky, Candy Snyder, Elisabeth Schoonmaker, Rick Murphy, Kwan Hui, Taghi Ozbeki, Karin Morris, Thomas McGovern, John Griffies, Jane Meconi, Brett Fusco, Chris Linn, Laurie Matkowski, Shawn Megill-Legendre, and Renee Wise.

Guests

Pennsylvania State Transportation Commission	Frederic Wentz
Citizen of Bucks County	Sue Herman
Clean Air Council	Dennis Winters
Dewberry	Lauren Ohotzke
Dewberry	Pat Saulino
Destination Schuylkill River/MDC	Kay Sykora
Destination Schuylkill River/MDC	Kim Wood
CCCTMA	William Ragozine
NARC	Erich Zimmerman
Tri-State Transportation Campaign	Matthew Norris
Bicycle Coalition of Philadelphia	John Boyle
Bicycle Coalition of Philadelphia	Sarah C. Stuart
Pennsylvania Environmental Council	Patrick Starr

Call to Order - Chair's Comments

Chair James Simpson called the meeting to order at 10:03 a.m. and inquired whether there was any press in the room and whether anyone was recording the meeting. Executive Director Barry Seymour called the Board's attention to the passing of Jim Kilcur, former Pennsylvania Board Co-Counsel from Saul Ewing, LLP. Mr. Seymour

expressed his condolences and noted that Frederick Strober from Saul Ewing, LLP has taken over Mr. Kilcur's role as Pennsylvania counsel to the Board.

Public Comments on Agenda and Non-Agenda Items

Sarah Clark Stuart of the Bicycle Coalition of Greater Philadelphia spoke on behalf of The Circuit Coalition. She explained that she supports the work program amendment being discussed at today's Board meeting, which allows DVRPC to provide technical assistance for implementation of The Circuit. The Regional Trail Fund was managed by DVRPC and has advanced over 30 trail projects in DVRPC's member counties and cities. The funding for the trail program, which has come from the William Penn Foundation, will be running out, and Board support is required for future funding for trail projects. Ms. Clark handed out a petition calling for a regional commitment to the trail program and distributed postcards collected from residents on the trails.

1. Minutes of Meeting of January 23, 2014

A **motion** was made by Ms. Richards, seconded by Mr. Henry, to approve the minutes of January 23, 2014.

2. Transportation Improvement Program (TIP Actions)

Elizabeth Schoonmaker, DVRPC Capital Program Manager, presented the following TIP actions to the Board.

2a. NJ14-13: Burlington County ATMS Upgrade & CR 656 DMS Deployment, (DB# D1401), Burlington County

Burlington County has requested that DVRPC amend the FY 2014 - 2017 TIP for New Jersey by adding a new \$1,701,000 State-DVRPC funded project, Burlington County ATMS Upgrade & CR 656 DMS Deployment, (DB# D1401) for construction in FY14.

The project will upgrade existing Advanced Transportation Management System (ATMS) operations and deploy Dynamic Message Signs (DMS) along the corridor which connects the NJ Turnpike, US Route 130, I-295, and US Route 206. It will also include system server and communication upgrades to Burlington County's ATMS network. Two DMS will be deployed along CR 656 near the I-295's exit 52 interchange. The new DMS system servers and communication equipment will be interconnected with a fiber-optic communications network that will be connected to the County's Traffic Operations Center (TOC) in Mt. Laurel Township. A fiber-optic conduit will additionally be installed under existing pavement to provide

communications for the DMS.

The DVRPC region has obligation authority available to advance non-complex construction projects this federal fiscal year before the funds expire. This project was screened with other projects by a committee which included city, county, and transit operator representatives as well as FHWA and NJDOT Local Aid for readiness. NJDOT's environmental unit has also reviewed the project applications to make a cursory determination that projects can be advanced quickly. DVRPC refers to this as a "Quick Obligation" project. However, it was determined that this project would utilize the region's available State Transportation Trust funds (TTF).

Financial constraint will be maintained by making adjustments to other existing TIP projects whose schedules or costs have changed, or by using additional obligation authority made available to DVRPC by NJDOT. All projects listed contribute to fiscal constraint.

Favorable recommendation was received from the Regional Technical Committee.

The Board unanimously adopted the following **motion**:

MOTION by Ms. Thomas, seconded by Mr. Sullivan, that the Board approve the following TIP action:

NJ14-13, Burlington County's request that DVRPC amend the FY 2014 - 2017 TIP for New Jersey by adding a new \$1,701,000 State-DVRPC funded project, Burlington County ATMS Upgrade & CR 656 DMS Deployment, (DB# D1401) for construction in FY14.

2b. NJ14-14: Grove Street (CR 644), Reconstruction, (DB# D1402), Camden County

Camden County has requested that DVRPC amend the FY 2014 - 2017 TIP for New Jersey by adding a new \$2,040,000 STP-STU funded project, Grove Street (CR 644), Reconstruction, (DB# D1402) for construction in FY14. Funds will be made available from \$8,368,000 additional obligation authority provided by NJDOT to DVRPC for FY14 (see TIP Action NJ12-82).

Grove Street (CR 644) serves as a major entrance to Haddonfield Borough and acts as a connector to various residential neighborhoods. The project will reconstruct the Grove Street roadway from the Grove Street Bridge over Cooper River to 200 feet (200') south of Kings Highway (CR 573) due to the deteriorated condition of the pavement and curbs, as well as address speeding and pedestrian safety concerns.

Specifically, curbs and sidewalks along the roadway will be reconstructed in the section between the Cherry Hill Township border and Lake Street. Traffic calming measures will be implemented on the northern end of the project by adding new landscaped six-foot (6') wide median islands between the Grove Street Bridge over Cooper River and South Edge Park Drive. New concrete sidewalks will be installed to connect existing sidewalks on the northern end of the project. Small block retaining walls will be constructed for a portion of the new walk on the eastern side, and curb heights will be raised throughout to meet NJDOT standards, provide more adequate stormwater management, and thus enhance pedestrian and vehicular traffic safety. There will also be new ADA-compliant curb ramps throughout project limits; enhanced crosswalks with highly-visible thermoplastic striping and upgraded signage on each side street and at three (3) major school crossings across Grove Street; and a designated bike lane on each side of Grove Street will be installed between Hopkins Lane and South Edge Park. Stormwater inlets and concrete pipe will also be installed within the Grove Street/Maple Avenue intersection to address flooding issues. Lastly, areas of slate curb will be reset, any areas of concrete curb will be replaced with dyed concrete, and areas of historic brick sidewalk will be reset in-kind.

The DVRPC region has obligation authority available to advance non-complex construction projects this federal fiscal year before the funds expire. These projects have been screened by a committee, which included city, county, and transit operator representatives as well as FHWA and NJDOT Local Aid for readiness. NJDOT's environmental unit has also reviewed the project applications to make a cursory determination that projects can be advanced quickly. DVRPC refers to this as a "Quick Obligation" project.

Financial constraint will be maintained by making adjustments to other existing TIP projects whose schedules or costs have changed, or by using additional obligation authority made available to DVRPC by NJDOT. All projects listed contribute to fiscal constraint.

Favorable recommendation was received from the Regional Technical Committee.

Several public comments were received in support of this project, which included suggestions for better bicycle and pedestrian connectivity with the Cooper River Park Trail. These comments were forwarded to the project manager.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Cappelli, seconded by Mr. Westergaard, that the Board approve the following TIP action:

NJ14-14, Camden County's request that DVRPC amend the FY2014 - 2017 TIP for New Jersey by adding a new \$2,040,000 STP-STU funded project, Grove Street (CR 644), Reconstruction, (DB# D1402) for construction in FY14.

2c. NJ14-15: CR 557 (Tuckahoe Road), Resurfacing and Safety Improvements, (DB# D1403), Gloucester County

Gloucester County has requested that DVRPC amend the FY 2014 - 2017 TIP for New Jersey by adding a new \$2,500,000 STP-STU funded project, CR 557 (Tuckahoe Road), Resurfacing and Safety Improvements, (DB# D1403) for construction in FY14. Funds will be made available from \$8,368,000 additional obligation authority provided by NJDOT to DVRPC for FY14 (see TIP Action NJ12-82).

This is a resurfacing and safety improvement project on Tuckahoe Road (CR 557) from 500 feet north of Marsh Lake Branch through the intersection of Main Road/West Malaga Road (CR 555/CR 659) in Franklin Township. The new pavement surface will include long life traffic stripes and raised pavement markers. Curb ramps will be replaced to meet current ADA-standards. Inlet heads will be installed to meet current storm water regulations. Additionally, the project will restripe the adjoining road section of Tuckahoe Road to provide continuous bicycle lanes from the existing multi-purpose trail crossing of Tuckahoe Road (CR 555) near Williamstown High School and Owens Park in Monroe Township through the proposed resurfaced Section 5 and continuing to US Route 40 and Section 6 of Tuckahoe Road (CR 557) in Franklin Township. Bicycle safe inlet grates and accompanying bicycle signage will also be constructed.

The DVRPC region has obligation authority available to advance non-complex construction projects this federal fiscal year before the funds expire. These projects have been screened by a committee, which included city, county, and transit operator representatives as well as FHWA and NJDOT Local Aid for readiness. NJDOT's environmental unit has also reviewed the project applications to make a cursory determination that projects can be advanced quickly. DVRPC refers to this as a "Quick Obligation" project.

Financial constraint will be maintained by making adjustments to other existing TIP projects whose schedules or costs have changed, or by using additional obligation authority made available to DVRPC by NJDOT. All projects listed contribute to fiscal constraint.

Favorable recommendation was received from the Regional Technical Committee.

Several public comments were received in support of this project. One public comment posed the question as to why curb ramps for ADA will be installed if there are no sidewalks. Mr. Seymour responded that federal requirements mandate that they must be replaced and wherever there are ramps they must be upgraded. Perhaps in the future there will be additional sidewalks. Some public comments suggested enhancements to this project including better pavement markings or rapid-flashing beacons for the Tuckahoe Road crossing for the Monroe Township Bike Path. Gloucester County responded that rapid-flashing beacons will be installed.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Westergaard, seconded by Ms. Thomas, that the Board approve the following TIP action:

NJ14-15, Gloucester County's request that DVRPC amend the FY 2014 - 2017 TIP for New Jersey by adding a new \$2,500,000 STP-STU funded project, CR 557 (Tuckahoe Road), Resurfacing and Safety Improvements, (DB# D1403) for construction in FY14.

2d. NJ14-16: (CR 553) Woodbury-Glassboro Road, Resurfacing and Safety Improvements, (DB# D1404), Gloucester County

Gloucester County has requested that DVRPC amend the FY2014 - 2017 TIP for New Jersey by adding a new \$3,250,000 STP-STU funded project, (CR 553) Woodbury-Glassboro Road, Resurfacing and Safety Improvements, (DB# D1404) for construction in FY14. Funds will be made available from \$8,368,000 additional obligation authority provided by NJDOT to DVRPC for FY14 (see TIP Action NJ12-82).

This is a resurfacing and safety improvement project on Woodbury-Glassboro Road (CR 553) from Woodcreek Road to Tylers Mill Road in Deptford, Wenonah, and Mantua Townships. Existing curb ramps will be replaced to meet ADA compliance, and the new pavement surface will include long life traffic stripes and raised pavement markers. The guiderail at existing bridge crossings of Mantua Creek and Monogahela Brook will be upgraded. Bicycle inlet grates and inlet heads will be installed. The existing signal will be upgraded on Woodbury-Glassboro Road at Lowes Drive, Manuta Boulevard (CR 676), Timberline Center Drive/Target and Center Street. A new traffic signal will also be constructed at the Salina Road/Barkbridge Road intersection at the Deptford/Wenonah municipal boundary. The DVRPC region has obligation authority available to advance non-complex construction projects this federal fiscal year before the funds expire. These projects have been screened by a committee, which included city, county, and transit operator representatives as well as FHWA and NJDOT Local Aid for readiness.

NJDOT's environmental unit has also reviewed the project applications to make a cursory determination that projects can be advanced quickly. DVRPC refers to this as a "Quick Obligation" project.

Financial constraint will be maintained by making adjustments to other existing TIP projects whose schedules or costs have changed, or by using additional obligation authority made available to DVRPC by NJDOT. All projects listed contribute to fiscal constraint.

Favorable recommendation was received from the Regional Technical Committee.

Several public comments were submitted in support of this project. Some of the bicycle design elements were questioned and these concerns were forward to the project manager.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Westergaard, seconded by Ms. Thomas, that the Board approve the following TIP action:

NJ14-16, Gloucester County's request that DVRPC amend the FY 2014 - 2017 TIP for New Jersey by adding a new \$3,250,000 STP-STU funded project, (CR 553) Woodbury-Glassboro Road, Resurfacing and Safety Improvements, (DB# D1404) for construction in FY14.

3. Fiscal Year 2014 Work Program Amendment

a. Technical Assistance for Implementation of The Circuit

Chris Linn, DVRPC Manager, Office of Environmental Planning, explained that for three years, with support from the William Penn Foundation, DVRPC administered the Regional Trails Program to close priority gaps and complete key segments in Greater Philadelphia's trail network. This program provided funding for capital investment and technical assistance in support of trail planning, design, and construction. While the capital investment portion of this program has wound down, the William Penn Foundation has awarded DVRPC a three-year \$250,000 grant to continue to provide technical assistance to trail managers, builders, and advocates for planning, design, construction and funding of multi-use trails composing The Circuit, Greater Philadelphia's Regional Trail Network.

In this continued technical assistance program, DVRPC will:

- Provide general technical assistance and analysis;
- Assist applicants and potential applicants with current and future federal, state, and other funding opportunities;
- Provide regional coordination and facilitation of trail-building efforts;
- Assess ongoing and future highway and transit projects for opportunities to incorporate or improve trail elements; and
- Work with other organizations to support programming and activities to engage communities in the development and use of The Circuit.

Implementation of The Circuit is identified as a regional priority in *Connections 2040: Plan for a Greater Philadelphia*.

Favorable recommendation was received from the Regional Technical Committee.

Mr. Seymour noted that the intention is for the work to be undertaken by staff and done internally, although some work may shift to the project consultant previously approved by the Board depending on other staff demands. Several public comments were submitted in support of this project including those from the Circuit Coalition.

MOTION by Mr. Farrell, seconded by Ms. Richards, that the Board amend:

The DVRPC FY 2014 Unified Planning Work Program to include Technical Assistance for Implementation of the Circuit and authorize the Executive Director to enter into a contract with the William Penn Foundation for this project.

4. Adopt New Transportation Improvement Program (TIP) Project Evaluation Criteria

Elizabeth Schoonmaker, DVRPC Capital Program Manager, and Brett Fusco, Senior Transportation Planner, Office of Long-Range Planning and Economic Coordination, explained that staff has been working with a subcommittee of the Regional Technical Committee to update criteria for evaluating new TIP project candidates that would be added to either the PA or NJ Transportation Improvement Programs (TIP). Universal evaluation benefit criteria are proposed which will allow the same criteria to address both highway and transit funded projects, and can be used in both states in the DVRPC region. Establishing benefit criteria will help the region use resources most effectively using data driven considerations while balancing project needs. Other considerations such as local and regional priorities, asset management system rankings, public input, political support, geographic distribution, fund eligibility, project readiness, leveraging investments, and even working to ensure a variety of project types are also factors that play into TIP project selection. The criteria will be used to evaluate all types of non-major

roadway, transit, bike/pedestrian, preservation, operational improvement, and freight projects. For specific, large-scale major regional long-range plan projects, or those using special fund categories, more specific project evaluation criteria will continue to be used.

Criteria were selected which would:

- Align with the Long-Range Plan and other regional objectives;
- Be relevant to different types of TIP projects;
- Indicate differences between projects;
- Avoid measuring the same goal(s) multiple times;
- Cover the entire 9-county region;
- Be more quantitative than qualitative;
- Use readily available data with a strong likelihood of continued availability; and
- Be simple and understandable.

Multiple criteria were identified and discussed, and were narrowed down to nine main criteria with specific measures associated with each. A proprietary software tool called “Decision Lens” was used to weight the final selected criteria by evaluating each criterion against the others for importance. The nine main Project Evaluation Criteria are:

1. Facility / Asset Condition – project brings a facility or asset into a state-of-good repair, extends the useful life of a facility, or removes a functionally obsolete bridge rating.
2. Safety – safety-critical for transit, high-crash road location, or incorporates a FHWA proven safety countermeasure.
3. Invest in Centers – location in Connections 2040 Center or Freight Center, or high, medium-high, or medium transit score areas, or connection between two or more key centers.
4. Reduce Congestion – location in CMP (Congestion Management Process) congested corridors, or appropriate everywhere CMP strategy; AADT per lane, and daily transit riders per daily seats.
5. Facility / Asset Use – daily vehicle miles traveled (VMT), trucks, and transit ridership.
6. Economic Competitiveness – reduced operating/maintenance costs, or part of an economic development or TOD project.
7. Multimodal Bike/Pedestrian – bicyclists and pedestrians using the facility; new trails, sidewalks, or bike lanes, and connections to other multimodal facilities.
8. Environmental Justice – benefits high indicators of potential disadvantage (IPD – previously known as Degrees of Disadvantage or “DOD”) communities.
9. Air Quality/Green Design – Stresses air quality benefits and incorporates environmentally friendly principals.

Favorable recommendation was received from the Regional Technical Committee.

Several public comments were submitted about the priorities of the criteria. Additional comments included questions about why the criteria seemed to favor existing facilities. Mr. Seymour responded that DVRPC used “Decision Lens,” which allowed DVRPC to set the weights and rankings. Mr. Seymour added that DVRPC’s first priority, as described in the Long-Range Plan, is system preservation and then to look for new projects as we are able.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Ritzman, seconded by Ms. Richards, that the Board adopt:

The recommended TIP evaluation criteria.

DISCUSSION ITEMS

5. One Minute Reports

Jonathan Crum, FHWA, PA, expressed support for the new TIP evaluation criteria and noted that the criteria meet the MAP-21 performance measures.

Calvin Edghill, FHWA, NJ, noted that tomorrow (2/28) the Statewide Metropolitan Transportation Planning and Performance Measure Goals and the National Goals for Performance Management Safety are going to be published and there is a 90-day comment period. He encouraged DVRPC Board members and partners to look them over and make sure they make sense and comment as they see fit.

Tony Cho, FTA, reported that the FY14 Apportionment Notice will be coming out in the next couple of weeks. Mr. Cho also noted the President’s proposal for reauthorization and the next round of TIGER VI.

James Ritzman, PennDOT, reported that besides the \$7.5 million regional Transportation Alternative Program, there is \$25 million available that will be decided at the statewide level. The open application period is through April 4 and there is information and guidance on PennDOT’s website.

Leslie Richards, Montgomery County, reported that Montgomery County is excited about the President’s announcement and the TIGER grants and how they are connected to economic development. Ms. Richards noted that Montgomery County is very proud of their trails and would like to see the Circuit move forward.

Lou Cappelli, Camden County, reported that Camden County is about to undertake a \$3 million emergency pothole repair program.

Terence Farrell, Chester County, reported that Chester County was the number one county with the highest percentage of households without power during the last ice storm. About two thirds of Chester County's homes were without power.

Donna Lewis, Mercer County, reported that Frontier Airlines is flying out of Trenton-Mercer Airport and is now flying to 17 destinations.

Presentations

6. RIMIS Deployment Update

John Ward, DVRPC Deputy Planning Director, and Laurie Matkowski, DVRPC Manager, Office of Transportation Operations Management, explained that the Regional Integrated Multi-modal Information Sharing (RIMIS) system is proving to be a great tool for local emergency responders in the region and our operating agency partners in their battle against highway incidents and traffic congestion. An update was provided on how this system is being used and which agencies at the state, regional, county, city and municipal levels are currently using it in their daily operations.

Mr. Seymour noted that RIMIS is very useful because it is possible to create a custom interface and to use data beyond what is collected generally.

7. Retail Strategies Report

Karen Cilurso, Manager, Community Revitalization, explained that through the Strategies for Older Suburbs work program, information was compiled about 71 suburban downtown retail districts in an effort to learn what elements were common among successful older suburban retail districts. The methodology and findings of the *Revitalizing Downtown Retail Districts Study* was presented.

8. Executive Director's Report

a. Transportation Alternatives Program

Mr. Seymour reported that there has been a call for projects in Pennsylvania. Regionally there is \$7.5 million for projects, with a focus on investment in trails, bicycle and pedestrian improvements, and stormwater projects in the five counties in Southeast Pennsylvania. The project proposals are due April 4. In addition to the \$7.5 million there is \$25 million available for other projects that are part of the statewide pot of money in Pennsylvania. In New Jersey, the TAP

program is under development but no date has been set yet. DVRPC will let Board members know when more information is available.

b. Circuit Rider for Energy Efficiency

Mr. Seymour noted that DVRPC has been managing a Circuit Rider for Energy Efficiency program for the past few years. Originally, DVRPC was working with nine communities and an energy consulting firm was hired to work one on one with the communities and do an energy audit. Those communities met a few weeks ago and heard the recommendations from the consultants. The communities have started to implement some of those recommendations and DVRPC would like to pursue something similar in the New Jersey communities.

c. NARC Policy Conference

Mr. Seymour called the Board's attention to the legislative priorities prepared by the National Association of Regional Councils (NARC). Mr. Seymour welcomed Erich Zimmerman who recently joined NARC as the Director of Transportation Policy. NARC serves as a best practice clearinghouse and provides useful information while serving as a great partner.

d. CEDS Update Forums

Mr. Seymour reported that DVRPC has a series of events coming up in March and April on updating the region's Comprehensive Economic Development Strategy (CEDS), which is a required guidance for the Economic Development Administration of federal grants. There are three sessions, the first takes place on March 14, focusing on Philadelphia. The second session will take place on March 20 at Montgomery County Community College, and the third will take place on April 11 at the Camden County Boathouse.

e. TCDI call for proposals

Mr. Seymour called the Board's attention to the fact that the TCDI initiative is about to be launched and will be going out next week. These are for planning grants for municipalities, groups of municipalities, or counties. The maximum award is \$100,000 per municipality and \$175,000 for multiple municipalities. There is \$1.2 million available on the Pennsylvania side and \$1 million available on the New Jersey side. Applications are due no later than May 30 but DVRPC is having a mandatory pre-application meeting on March 18 at DVRPC from 4:00-6:00PM to review the administrative and contract requirements. This information will be going to all the municipalities, cities, and counties in the

region. Every municipality is eligible for these funds. Through a committee, proposals will be reviewed and the Board will see the list of those recommended projects in the fall.

f. Older Suburbs Forum

Mr. Seymour noted that the Strategies for Older Suburbs Forum would be taking place on March 4 at DVRPC from 9:30 to 11:30 a.m. The forum will focus on revitalizing downtowns.

g. National Transportation Freight Network

Mr. Seymour called the Board's attention to a letter submitted from 12 MPOs to the FHWA that includes a call for designation of a national primary freight network. The FHWA has been soliciting comments and DVRPC has been coordinating with other major metropolitan areas across the country and has provided comments from the perspective of major metro areas. One of the big issues is that Congress has set a limit on the size of the freight network of 27,000 miles and while that looks good on a national scale if you look closer you see gaps and it is hard to detail the freight connections, especially around the ports. The cities and the regions are appropriate entities to help identify those gaps. Whatever emerges in terms of the next round of federal transportation legislation, it is important to provide additional funding to support freight investment.

h. SEPTA's Open Comment Period

Mr. Seymour noted that the comment period is open regarding SEPTA's capital plan.

i. Date of September Board Meeting

Mr. Seymour called the Board's attention to the fact that the date of the September Board meeting would need to be changed. The date of the September Board meeting for 2014 currently falls on the Jewish New Year. Mr. Seymour proposed changing the date of the September Board meeting from Thursday, September 25 to Wednesday, September 24. Mr. Seymour noted that since the Board calendar for 2014 was previously adopted, a Board action to change the date was necessary. The new date will be noted and will be changed on the calendar and a public notice announcement will be made.

The Board unanimously approved the following motion:

MOTION by Ms. Cutler, seconded by Mr. Cappelli that the Board amend:

The Board meeting calendar for September 2014 to change the Board meeting date from Thursday, September 25 to Wednesday, September 24.

9. Committee Reports

The following committee reports were distributed to the Board for review:

(1) Regional Technical Committee

OLD BUSINESS

No old business was stated.

NEW BUSINESS

There being no further business, the meeting was adjourned at 11:23 a.m. on a **MOTION** by Ms. Cutler, seconded by Mr. Farrell.

The Delaware Valley Regional Planning Commission (DVRPC) fully complies with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related nondiscrimination statutes and regulations in all programs and activities. DVRPC's website, www.dvrpc.org, may be translated into multiple languages. Publications and other public documents can be made available in alternative languages and formats, if requested. DVRPC public meetings are always held in ADA-accessible facilities and in transit-accessible locations when possible. Auxiliary services can be provided to individuals who submit a request at least seven days prior to a meeting. Requests made within seven days will be accommodated to the greatest extent possible. Any person who believes they have been aggrieved by an unlawful discriminatory practice by DVRPC under Title VI has a right to file a formal complaint. Any such complaint may be in writing and filed with DVRPC's Title VI Compliance Manager and/or the appropriate state or federal agency within 180 days of the alleged discriminatory occurrence. For more information on DVRPC's Title VI program, or to obtain a Title VI Complaint Form, please call (215) 238-2871 or email public_affairs@dvrpc.org.

I certify that this is a true and correct copy.

Renee Wise, Recording Secretary