

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

BOARD COMMITTEE

Minutes of Meeting of January 24, 2002

Location: Commission Officer
The Bourse Building, 8th Floor
111 S. Independence Mall, East
Philadelphia, PA 19106

Membership Present

Representative

New Jersey Department of Community Affairs

(not represented)

New Jersey Department of Transportation

William S. Beetle

Governor of New Jersey's Appointee

Anthony T. Drollas, Jr.

Governor of Pennsylvania's Appointee

(not represented)

Pennsylvania Governor's Policy Office

Robert E. Baker, Jr.

Pennsylvania Department of Transportation

Larry M. King

Bucks County

Lynn Bush

Chester County

Colin A. Hanna
William H. Fulton

Delaware County

John E. Pickett

Montgomery County

Lewis F. Gould, Jr., Esq.

Burlington County

Jerald R. Cureton, Esq.
Carol Ann Thomas

Camden County

Thomas J. Gurick

Gloucester County

Charles E. Romick

Mercer County	Donna Lewis
City of Chester	William Payne
City of Philadelphia	Lawrence Wilson
City of Camden	(not represented)
City of Trenton	(not represented)
<u>Non-Voting Members</u>	
Federal Highway Administration New Jersey Division Pennsylvania Division	Lawrence Cullari Spencer Stevens
U.S. Department of Housing and Urban Development, Region III	(not represented)
U.S. Environmental Protection Agency, Region III	(not represented)
U.S. Environmental Protection Agency, Region II	(not represented)
New Jersey Office of State Planning	(not represented)
Federal Transit Administration, Region III	Keith Lynch
Southeastern Pennsylvania Transportation Authority	Christopher Patton
New Jersey Transit Corporation	Brent Barnes
Port Authority Transit Corporation	Thomas R. Hickey
Delaware River Port Authority	Linda Hayes
New Jersey Department of Environmental Protection	(not represented)
Pennsylvania Department of Environmental Protection	(not represented)
Pennsylvania Department of Community and Economic Development	Ronald K. Bednar

Regional Citizens Committee Chairman

Patrick Starr

DVRPC Co-Counsel

Pennsylvania Co-Counsel
New Jersey Co-Counsel

Michael S. Burg
Thomas J. Coleman

DVRPC Staff: John J. Coscia, John B. Claffey, Barry Seymour, William Greene, Donald Shanis, Thabet Zakaria, Charles Dougherty, Richard Bickel, Candace Snyder, Phyllis Robinson, and Jean McKinney.

Guests

Pennsylvania Department of Transportation

Robert Hannigan
Greg Brown (Dist. 6-0)

New Jersey Department of Transportation

James Lewis
Brian Cuccia

New Jersey Governor's Authorities Unit

Deirdre Naughton

Montgomery County Planning Department

Kenneth Hughes

Federal Highway Administration

Kathy Dimpsey

Residents for Regional Traffic Solutions (RRTS)

Karen Friedman
Chris Kennedy

Citizen, Moorestown, NJ

David Hojsak

Call to Order

Chairman Jerald R. Cureton, Esq. called the meeting to order at 10:33 a.m.

Chairman Cureton welcomed to the meeting, Deirdre Naughton; newly appointed liaison to the Board representing the New Jersey Governor's Authorities Unit.

Public Comments

Comments from the public were invited to be heard on non-agenda items. No comments were stated.

1. Minutes of Meeting of December 5, 2001

John J. Coscia, Executive Director, commented that an additional paragraph should be added to item 5 of the December 5, 2001 meeting minutes which states the following: ***The Transportation and Community Development Initiative (TCDI) Program is being funded for the first year. The program will be evaluated within that timeframe and, if found to be successful, additional funding will be requested.***

Linda Hayes, Delaware River Port Authority, commented that her name on the attendance list in the minutes was listed in error under Port Authority Transit Corporation. Ms. Hayes represents the Delaware River Port Authority.

On a **motion** by Mr. King, seconded by Mr. Beetle, the minutes of the meeting of December 5, 2001 were approved as revised.

2. Transportation Improvement Program (TIP) Actions

John B. Claffey, DVRPC staff, briefed the Board on the following TIP Actions:

Pennsylvania Portion of the FY 2001-2004 TIP

a. TIP Action PA 0153 - PennDOT Adjustment Package

PennDOT has requested that DVRPC amend and/or modify the 2001-2004 TIP for Pennsylvania to reflect adjustments in cost, schedule, or scope of the following three existing TIP projects:

1. Route 202 (Section 701) PA 63 to Route 309 (TIP #8729) - Montgomery County

Add a \$10 million right-of-way phase to FY 2002 and decrease the FY 2003 construction phase by the same amount. PennDOT anticipates settlement on a number of parcels for this project this year.

2. Route 202 (Section 700), 202 Bypass to PA Route 63 (TIP #5354A) - Bucks County

Increase the total cost of the project by adding a \$7.448 million preliminary design phase for design management services required for the project. This portion of the project includes design coordination and environmental review as part of its components. The services include additional structure reviews, public participation, corridor wide congestion and incident management efforts, and environmental monitoring.

3. Route 202 (Section 402), (TIP #6799) - Chester County

Increase the FY02 construction phase by \$3 million in order to build three additional noise walls within section 406, and acknowledge change to project description to include section 406.

Fiscal constraint will be maintained for these adjustments and there will be no impact on the TIP's conformity finding since all of these projects are exempt or have been included in the required analysis.

William Payne, City of Chester, requested a commitment from PennDOT on the PA 352 and PA 291 projects included in the adjustment package. He explained that the revitalization of the City of Chester depends on these projects moving forward.

Larry King, PennDOT, responded that these two projects are schedule driven. Projects are constantly changing priority and schedules may be uncertain. One issue related to these projects is the relocation of individuals living along this corridor. However, PennDOT does regard these projects as a commitment and will move them ahead as soon as they are ready. Mr. King also requested that the DVRPC Regional Transportation Committee (RTC) stay alert to the progress of these two projects.

Favorable recommendation was received from the RTC for the Board to approve TIP Action PA 0153.

The Regional Citizens Committee (RCC) asked that the Board not approve the following portions of TIP Action PA 0153: TIP #8729 - Route 202 (Section 701); and TIP #5354A - Route 202 (Section 700). Favorable recommendation was received for Route 202 (Section 402), TIP #6799. The RCC questions whether this project will impact the Chester Valley Trail. PennDOT responded and assured the RCC that it would not.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Hanna, seconded by Mr. Gould; that the Board approve TIP Action PA 0153, PennDOT's request to amend the FY

2001-2004 Pennsylvania TIP to reflect adjustments in cost, schedule, or scope of the following three existing projects:

1. Route 202 (Section 701) (TIP #8729) - Montgomery County

Add a \$10 million right of way phase to FY 2002 and decrease the FY 2003 construction phase by the same amount.

2. Route 202 (Section 700), (TIP #5354A) - Bucks County

Increase the total cost of the project by adding a \$7.448 million preliminary design phase to FY 2002 for design management services.

3. Route 202 (Section 402), (TIP #6799) - Chester County

Increase the FY 2002 construction phase by \$3 million and acknowledge change to project description to include section 406.

b. TIP Action PA 0156 - PennDOT Adjustment Package

PennDOT has requested that DVRPC amend and/or modify the 2001-2004 TIP for Pennsylvania to reflect adjustments in cost, schedule, or scope of the following three existing TIP projects:

1. PA Route 41, ITS Enforcement Initiative (TIP #6963), Chester County

PennDOT requests that TIP #6963 be split into two separate projects, the first including the design of the ITS Initiatives and the construction of the necessary physical highway improvements. The second project would be for an additional phase of work, the construction phase of the Technology Deployment.

a. PA Route 41, ITS Enforcement Initiative (TIP # 6963)

This ITS Safety and Enforcement Initiative includes pull off and check point areas to improve safety through better traffic monitoring and enforcement, particularly for heavy truck traffic through this area. PennDOT requests the addition of an \$84,000 Preliminary Engineering Phase in FY 2002 since increased coordination is required between State and Federal departments in order to develop an RFP for the

Technology Deployment. Further, the FY 2002 construction funding would be changed from 100% federal funding to an 80/20 split using ITS set aside state funding as match.

b. PA Route 41, ITS Technology Deployment (TIP #6963A)

Add this project to the Pennsylvania 2001-2003 TIP. A \$1.5 million FY 2002 construction phase would fund the Technology Deployment, including the purchase and installation of equipment such as an advisory radio system, and devices for speed and traffic signal enforcement.

2. US Route 422, Section M01 Chester County Line to Park Road (TIP # 8767) - Montgomery County

Increase the Preliminary Design phase in FY 2002 by \$550,000 to allow for the expansion in project scope.

3. US Route 422, Section M02 Berks County to Schuylkill River (TIP # 6920) - Chester County

Add an \$880,000 Preliminary Design phase in FY 2002 to allow for the expansion in project scope.

Fiscal constraint will be maintained for these adjustments and there will be no impact on the TIP's conformity finding since these projects are exempt or have been included in the required analysis.

Favorable recommendation was received from the RTC for the Board to approve TIP Action PA 0156.

The RCC tabled TIP Action PA 0156 due to a lack of information. The RCC questioned the following: the extent of the US Route 422 projects; the repair of Pa Route 41 when the base of the road is broken; and the exact location of truck pull-offs on PA Route 41.

Greg Brown, PennDOT, District 6, responded that PennDOT has more detailed information, including a map for the RCC's review.

Colin Hanna, Chester County, requested assurance from PennDOT that the PA 41 ITS Initiatives are completely independent of the Draft EIS project for a possible Avondale/Chatham Bypass.

Mr. Brown responded that they are independent projects and that the subject project was to address safety and law enforcement problems related to the truck traffic along Route 41.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Pickett, seconded by Mr. Hanna; that the Board approve TIP Action PA 0156, PennDOT's request to amend the FY 2001-2004 TIP for Pennsylvania to reflect adjustments in cost, schedule, or scope of the following three existing projects:

1. PA Route 41, ITS Enforcement Initiative (TIP # 6963) - Chester County

That TIP #6963 be split into two separate projects with funding increases as follows:

- a. PA Route 41, ITS Enforcement Initiative (TIP # 6963) - Chester County

Increase the FY02 Preliminary Engineering Phase by \$84,000. Further, change the FY02 construction funding from 100% federal funding to an 80/20 split using ITS set aside state funding as match.

- b. PA Route 41, ITS Technology Deployment (TIP # 6963A) - Chester County

Add this project to the PA 2001-2004 TIP with a \$1.5 million construction phase in FY 2002.

2. US Route 422, Section M01 (TIP # 8767) - Montgomery County

Increase the Preliminary Design phase in FY 2002 by \$550,000.

3. US Route 422, Section M02 (TIP # 6920) - Chester County

Add an \$880,000 Preliminary Design phase in FY02.

3. Proposed Change to the Pennsylvania Highway Functional Classification System

Mr. Claffey briefed the Board on two proposed changes to the Pennsylvania Highway Functional Classification System as follows:

a. Sumneytown Pike/ PA 309 Connector, Montgomery County

PennDOT has requested a change to the Pennsylvania Functional Classification System. The letter of request, including a map of the existing and proposed Functional Classification System in the subject area was distributed to the Board.

PennDOT's request involves the Sumneytown Pike/ PA 309 Connector, located in Lower Salford, Towamencin, Hatfield, and Franconia Townships in Montgomery County and Hilltown Township in Bucks County. This project will provide a continuous east-west connector on partial new alignment between Sumneytown Pike (Route 63) and PA Route 309, generally by connecting existing Wambold Road (Urban Collector) to existing Township Line Road (part Local, part Urban Collector) with a new connection to Route 309 (existing ramp is Rural Minor Arterial). The proposed facility will connect an Urban Principal Arterial (Sumneytown Pike) with both an Urban Minor Arterial (Bethlehem Pike) and a Rural Principal Arterial (Route 309). PennDOT recommends the proposed facility (SR 1058, length 4.8 miles) be classified an Urban Minor Arterial.

The DVRPC Staff has reviewed the request and found it to be consistent with the federal Functional Classification System and its continuity.

Favorable recommendation was received from the PCC/RTC and the RCC that the Board approve the functional classification change for Sumneytown Pike/PA 309 Connector, Montgomery County.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Gould, seconded by Mr. King; that the Board approve the functional classification of the Sumneytown Pike/ PA 309 Connector (SR 0158) in Bucks and Montgomery counties as an Urban Minor Arterial.

b. South Philadelphia, City of Philadelphia

The City of Philadelphia has requested a change to the Pennsylvania Functional Classification System. The letter of request, including maps of the existing and proposed Functional Classification System in the subject area were distributed to the Board.

The City's request involves changes to the classification of four (4) roadways, as follows:

Proposed Additions as Urban Collectors (formerly Local):

- Swanson Street: Snyder Avenue to Oregon Avenue - 0.53 mile
- Water Street: Reed Street to Snyder Avenue - 0.57 mile
- Reed Street: Front Street to Columbus Boulevard - 0.11 mile

Proposed Deletions (return to Local):

- Randolph Street: Oregon Avenue to Walt Whitman Bridge on-ramp, south of Bigler Street - 0.25 mile. This segment no longer connects to a bridge on-ramp and serves solely as a local street.

The DVRPC Staff has reviewed the request and found it to be consistent with the federal Functional Classification System and its continuity. The additions provide a northbound component to Front Street, which is one-way southbound throughout most of the area. This "couple" additionally provides distribution service for local traffic between the I-95 interchanges at Oregon Avenue and Washington Avenue, either end of the corridor.

Favorable recommendation was received from the PCC/RTC and the RCC that the Board approve the functional classification system change in Philadelphia.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Baker, seconded by Mr. Wilson; that the Board approve the following changes to the functional classification system in Philadelphia: From Local to Urban Collector: Swanson Street from Snyder Avenue to Oregon Avenue; Water Street from Reed Street to Snyder Avenue; Reed Street from Front Street to Columbus Boulevard; and, From Urban Collector to Local: Randolph Street from Oregon Avenue to the Walt Whitman Bridge on-ramp, south of Bigler Street.

4. Adoption of the DVRPC FY 2003 Planning Work Program

Mr. Coscia explained that the Fiscal Year 2003 Planning Work Program (PWP) consists of: (1) DVRPC's Regular Work Program; (2) Supportive Regional Highway

Planning Program (SRHPP); and (3) Transit Support Program (TSP). The Planning Work Program reflects the policy direction provided by the Board's Planning Work Program Committee and the input from member governments, operating agencies and other regional organizations.

Mr. Coscia then called the Board's attention to the information (distributed to the Board) entitled *Comments received and staff Responses to the Draft FY 2003 Planning Work Program* and announced the funding modifications. The Pennsylvania FTA funding increased by \$81,000 and the New Jersey FTA funding increased by \$29,314. Miscellaneous funding adjustments were: (1) reduce PennDOT, NJDOT, DRPA, NJTC and SEPTA special projects from \$450,000 to \$400,000; (2) revise the funding for Implementing Title VI Requirements from 100% Transit to Transit and Highway; and (3) increase Year 2025 Plan Corridor - Pennsylvania from \$100,000 to \$107,500.

Favorable recommendation was received from the Board Work Program Committee, the PCC/RTC, and the RCC that the Board adopt the FY 2003 Planning Work Program as revised.

The Board unanimously adopted the following **motion**:

MOTION by Mr. Beetle, seconded by Mr. Pickett; that the Board adopt the FY 2003 Planning Work Program and authorize the Executive Director to submit applications and documentation as may be required to fund the program and enter into, negotiate and execute all required contracts and agreements by passing Resolution No. B-FY02-007 (copy attached).

5. Regional Citizens Committee (RCC) Report

Patrick Starr, RCC Chairman, report additional activities which took place at their committee meeting of January 15, 2002. He commented that the RCC wishes to convey to the DVRPC Board the RCC's concern as to whether DVRPC is involved professionally in the Harrisburg-Wilmington Freight Study. The committee also requests that the RCC have a representative on this task force.

Mr. Coscia responded that DVRPC is represented on the Harrisburg-Wilmington Freight Study Committee. He also stated that this program is a Lancaster County Planning Commission funded program and not DVRPC, however DVRPC is conducting a study of the portion of Route 41 which goes through our region. Additional questions arose from the Board and it was agreed that DVRPC would keep abreast of the freight study committee's activities as it relates to DVRPC's work

on the Route 41 project.

Mr. Starr then commented on the Schuylkill Valley Metro (SVM) project. In the interests of full disclosure and a healthy public involvement process, the RCC urges the DVRPC Board to direct DVRPC staff to answer the seven travel simulation model questions that the committee submitted and the Board forwarded to staff in October, 2001. The RCC notes that this is the first time that the committee has submitted questions to DVRPC's staff concerning travel simulation modeling.

Mr. Claffey replied that staff had provided extensive information to SEPTA and consultants in their response to the Delaware Valley Association of Rail Passengers (DVARP) over the last several months. Donald Nigro is a member of both DVARP and the RCC. Mr. Claffey also advised that staff had recently answered an eight question letter from DVARP and that the RCC questions Mr. Starr referred to were a continuation of the earlier series but at a much greater level of detail. He further advised that staff could not now afford the manpower to devote to this continuing search and suggested that the RCC/DVARP questions be directed to the SVM DEIS comment record and that DVRPC would address all questions at that time through staff's project on Technical Assistance to Member Governments and Operating Agencies.

6. Information Highway Hits the Road

Donald Shanis, DVRPC staff introduced a DVRPC video entitled: *Information Highway Hits the Road*. The film highlights the current status of Intelligent Transportation Systems (ITS) planning in the region and further depicts the continuing contribution if the regions' operating agencies and member governments in installing the new technology.

After the film, Larry Wilson, City of Philadelphia, complimented the DVRPC staff for the special effort and hands-on work in producing this film.

Thomas J. Gurick, Camden County Freeholder, also complimented on the video presentation and requested that the DVRPC staff present the film to his Board in Camden County.

Jerald R. Cureton, Esq., Burlington County, inquired whether all the member governments would receive a copy of the film for educational purposes.

Dr. Shanis replied that copies of the film would be available in about two weeks.

7. US Route 202, Section 100 Land Use Strategies Study

Richard Bickel presented to the Board the results of a two-year study effort that links a transportation corridor with land use practices. The study was the result of a working relationship between DVRPC and eight municipalities in the US 202 corridor, as well as PennDOT and Urban Engineers, the firm responsible for the 202 EIS process. The report reviews existing conditions and issues such as access, increased growth, lack of alternative modes and highway function conflicts. Mr. Bickel then reviewed the corridor's goals and objectives; namely, providing linkage between land use and circulation patterns, making the best of development patterns, noting environmental sensitivities and urging community involvement.

Robert Dean, DVRPC staff, continued the presentation showing the study recommendations which include preserving historic buildings and open space at Crebilly Farm in Westtown Township; reversing the Frontage Road in Birmingham Township; developing a concept to deal with numerous curb cuts at Route 202 and Dilworthtown Road in Chester and Montgomery counties; constructing a Ring Road at Painter's Crossroads; and developing a concept to bring back the Village of Elam.

Chairman Cureton inquired as to the next steps of this study.

Mr. Bickel responded that a coordinated effort is required between the local officials and the Delaware and Chester County planning departments for these recommendations to be implemented. Also, PennDOT would need to review and include these recommendations as part of the project development process.

Mr. Hanna commented that the funding is available to municipalities for ordinance changes and urged proper coordination among the counties involved to implement the recommendations for these land use strategies.

Mr. Starr expressed concern that without a collaborative effort and commitment these type of land use strategies would not be implemented. He urged PennDOT and member governments to see this effort through.

8. Executive Director's Report

Mr. Coscia reported on the following items.

- a. Delaware Valley Risk Management Consortium Meeting of December 14, 2001

Mr. Coscia explained that the DVRPC, University of Pittsburgh, and Drexel University have joined together to develop a program to enhance coordination and computerized communication among all first line responders during times of crises. This meeting brought together 20 officials who deal with emergency response. Computer terminals were available for each attendee and a facilitator ran a series of questions for each attendee to answer in an effort to reach a consensus on a course of action for the next steps for this risk management work. The next steps which were agreed were: (1) to form a committee to develop the concept and inception of a specific project for risk management; (2) a formal agreement by DVRPC to participate in the effort; (3) to schedule the first meeting of the committee; (4) to develop the concept documents; (5) to develop the funding strategy; (6) to develop the rationale for the action; and (7) prepare a document for endorsement.

DVRPC's role will be to react and respond to the agencies and individuals involved with this group and if support is called for, DVRPC will offer its services.

The next scheduled meeting of the risk management group is March 14, 2002.

- b. A "Celebration of Regional Excellence", DVRPC's First Annual Awards Dinner at the Four Seasons Hotel, **June 5, 2002**.

Mr. Coscia announced that DVRPC's First Annual Awards Dinner will be held at the Four Seasons Hotel on June 5, 2002 and encouraged the Board to mark their calendars. A Board Committee for this event has been formed and will be chaired by Commissioner Cureton with Commissioner Gurick and Commissioner Martin as the additional members.

- c. Mr. Coscia pointed out to the Board the decision rendered by the U.S. Court of Appeals for the Third Circuit; Buckingham Township vs. Federal Highway Administration, DVRPC, and PennDOT. Mr. Coscia noted that the Appeals Court reaffirmed the decision of the U.S. District Court that the case brought by Buckingham Township is dismissed.
- d. Mr. Coscia pointed out to the Board the handout (distributed to the Board) entitled: *Legacy of a Landmark: ISTEA After 10 Years*.

9. Committee Reports

The Board was briefed on the following committee reports:

a. Information Resources Exchange Group (IREG) Meeting of December 12, 2001

Mr. Seymour briefed the Board on the activities of the IREG Meeting. He specifically mentioned the presentation on the aerial photography and announced that on February 20, 2002 a training session will be held at DVRPC to familiarize everyone with the use of the digital aerials.

b. Regional Aviation Committee (RAC) Meeting of December 13, 2001

Roger Moog, DVRPC staff briefed the Board on the activities of the RAC Meeting. Mr. Moog commented that the RAC met for the first time since the events of September 11th. The impacts of the events has involved commercial, business and recreational aviation, and security actions on the part of operators and the FAA. Commercial traffic operations are down 20% and passenger traffic is down 15%. A new wave of security initiatives is estimated to cost \$3 billion annually.

In lieu of all these events, the Philadelphia International Airport Overseas terminal expansion will also be delayed due to the redesign of the newly required baggage screening equipment.

Mr. Moog continued to say that smaller airports have experienced significant cash flow reduction, since many airports had flights curtailed or interrupted by severe airspace controls. DVRPC is working with and PennDOT to develop some high priority projects at Pottstown Limerick and New Garden Airports. Staff is also working on the development of the States aviation system plans in New Jersey and Pennsylvania, however these plans are being re-evaluated due to security issues.

In conclusion, Mr. Moog reported that the production of the Tiltrotor (an helicopter which flies similar to an airplane) is still being pursued by Boeing Textron for civilian use.

c. Planning Coordinating Committee/Regional Transportation Committee (PCC/RTC) Meeting of January 8, 2002

Mr. Claffey reported that the activities from the PCC/RTC Meeting were reported under the appropriate agenda items.

d. Delaware Valley Goods Movement Task Force Meeting of January 9, 2002 and October 10, 2001

Mr. Coscia reported that a staff presentation was given the committee at their January 9, 2002 meeting entitled: *Conceptual Access Plan for the City of Chester*. This presentation summarized a report which examines the highway access between I-95, I-476 and the Chester waterfront and the Central Business District.

Mr. Coscia also announced that DVRPC will be hosting the Pennsylvania 2002 Joint Rail Freight Seminar to be held at the Hyatt Regency in Philadelphia from May 8-10, 2002.

e. Regional Housing Committee Meeting of January 18, 2002

Mr. Seymour reported specifically on his presentation to the Regional Housing Committee of DVRPC's Transportation and Community Development Initiative (TCDI) Program. The committee was extremely interested in this concept. County Redevelopment Office representatives, HUD, and the Department of Community and Economic Development realized the value of the program and the opportunity to link the TCDI funding with other state and federal funding opportunities.

OLD BUSINESS

No old business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:16 p.m.

Attachments:

- (1) PCC/RTC Recommendations to the Board for January 24, 2002
- (3) RCC Recommendations to the Board for January 24, 2002
- (4) Board Resolution B-FY02-007

Additional Documents distributed to the Board:

- (1) DVRPC Brochure entitled: *Aerial Photography of the Delaware Valley*
- (2) *Alert*, January 2002
- (3) *Freight Lines*, January 2002
- (4) *TravelSmart*, January 2002
- (5) DVRPC Regional Data Bulletin entitled: *1980 - 2000 Census Population by Minor Civil Division (28-County Service Area)*
- (6) Brochure entitled: *Great Places with Transit*, Winter 2001-2002

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Minutes of Meeting of January 24, 2002

Location: Commission Offices
The Bourse Building, 8th Floor
111 S. Independence Mall, East
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Membership Present

Representative

New Jersey Department of Community Affairs

Joyce Paul

Pennsylvania Department of Transportation

Larry M. King

New Jersey Department of Transportation

William s. Beetle

Governor of New Jersey's Appointee

Anthony T. Drollas, Jr.

Governor of Pennsylvania's Appointee

(not represented)

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Pennsylvania Counties

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DVRPC Staff: John J. Coscia, John B. Claffey, Barry Seymour, William Greene, Donald Shanis, Thabet Zakaria, Charles Dougherty, Richard Bickel, Candace Snyder, Phyllis Robinson, and Jean McKinney.

Call to Order

Chairman Jerald R. Cureton, Esq. called the meeting to order at 12:16 p.m.

1. Minutes of Meeting of December 5, 2001

Linda Hayes, Delaware River Port Authority (DRPA), commented that her name on the attendance list was listed in error under Port Authority Transit Corporation. Ms. Hayes represents DRPA.

On a **motion** by Mr. Beetle, seconded by Mr. Baker, the minutes of the meeting of December 5, 2001 were approved as revised.

2. DVRPC Draft Fiscal Year 2003 Budget

Mr. Coscia explained that the total budget is \$16,610,063 of which \$5,419,799 is for subcontracts to member governments, transit operating agencies, scoping contractors and the Transportation and Community Development Initiative program. The budget for DVRPC internal operations is \$11,190,264; an increase of \$503,478 from this year. Mr. Coscia then reviewed the highlights of the proposed budget as follows:

- a Transportation Program of \$7,661,642 including \$2,273,799 or 30% in subcontracts for member governments,
- a personnel complement of 87 employees, the same as FY 2002,
- a 4.0% meritorious annual salary increase for FY 2003, and
- continued suspension of three paid holidays, Election Day, Lincoln's Birthday, and Good Friday.

A meeting of the Nonparticipating Fund Committee will need to be convened before the February Executive Committee meeting to review the Nonparticipating Fund Budget and make recommendations to the Executive Committee for the Pennsylvania and New Jersey co-counsel.

Mr. Coscia commented that due to the correspondence from New Jersey Governor

McGreevey's office pertaining to the abstention of salary increases DVRPC's 4.0% meritorious annual salary increase for FY 2003 may be affected. In lieu of that fact, the budget may need to be adopted at present without the meritorious increase. Mr. Coscia stated that a full presentation will be made on the budget at the February Executive meeting.

3. DVRPC FY 2002 Planning Work Program Second Quarter Report

Mr. Coscia called attention to the FY 2002 Planning Work Program Second Quarter Report (distributed to the Board) and reported that all work is on schedule and within budget. He then encouraged the Board members who receive pass-through funds to review the report and be sure they have invoiced DVRPC for their work. Outstanding invoices must be received to DVRPC by June 30, 2002.

OLD BUSINESS

No new business was stated.

NEW BUSINESS

No new business was stated.

There being no further business, the meeting was adjourned at 12:25 p.m.